

Minutes City of Mechanicsville  
REGULAR COUNCIL MEETING  
February 9, 2015

The Mechanicsville City Council met in regular session on Monday, February 9, 2015 at City Hall. Mayor Larry Butler called the meeting to order at 6:30 p.m. Council members present for roll call were Pam Cavey, Dee Cook, and Dee Taylor. Pam Logue and Rob Davis were absent. Others present included Nick Lange, Tim Horihan, Lonni Koch, Doug Wolf, and Christian (Chino) Cordenas.

**Receive visitors/public comment:** None.

**CONSENT AGENDA:** Pam Cavey motioned, Dee Cook seconded to approve the consent agenda including the agenda, minutes from 1/26/15, finance reports, and claims. Roll call vote: Ayes: Cavey, Cook, and Taylor. Nays: None. Absent: Logue and Davis. Motion carried.

The claims approved were as follows:

AGVANTAGE FS INC	VEHICLE OPERATIONS	\$512.20
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$2,663.19
AMAZON.COM	LIBRARY MATERIALS	\$739.62
BANYON DATA SYSTEMS INC	OTHER CONTRACTUAL SERVICE	\$795.00
BATTERIESPLUS	VEHICLE REPAIR	\$289.50
BRIDGE COMMUNITY BANK	OTHER CONTRACTUAL SERVICE	\$73.48
CAR QUEST AUTO PARTS	VEHICLE REPAIR	\$102.92
CARUS CORPORATION	CHEMICALS	\$285.18
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$643.31
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,080.00
CHASE CARD SERVICES	OFFICE EQUIPMENT	\$669.04
CHILDRENS PLUS INC	LIBRARY MATERIALS	\$93.73
EAGLE ENGRAVING, INC	ALLOWANCES - UNIFORMS	\$450.92
EIGHMY, MARK	BLDG MAINT & REPAIR	\$117.90
ENTWISLE, ANGIE	JANITORIAL EXPENSE	\$330.00
HANKS CONSTRUCTION	BUILDINGS	\$1,354.12
JOHNSON COUNTY REFUSE INC	OTHER PROF SERV EXP	\$3,002.50
JONES REGIONAL MEDICAL CENTER	OPERATING SUPPLIES	\$105.27
KEYSTONE LABORATORIES, INC	OTHER PROF SERV EXP	\$417.50
KUNDE OUTDOOR EQUIPMENT	MINOR EQUIPMENT	\$229.31
LUKE OBERBRECKLING & SONS	OTHER CONTRACTUAL SERVICE	\$1,250.00
MECHANICSVILLE TELEPHONE CO	TELECOMMUNICATIONS	\$352.66
MEDIAQUEST	BUILDINGS	\$2,082.00
QUILL	OPERATING SUPPLIES	\$351.05
ROTO-ROOTER	OTHER PROF SERV EXP	\$385.00
SANDRY FIRE SUPPLY LLC	OPERATIONAL EQUIP REPAIR	\$393.00
SEEHUSEN INSURANCE AGENCY	INSURANCE EXPENSE	\$269.00
SHEPLEY PHARMACY	OPERATING SUPPLIES	\$57.88
STEINBERG, RYAN	TRAINING	\$175.00
THOMPSON TRUCK & TRAILER INC	VEHICLE REPAIR	\$204.04
TIPTON CONSERVATIVE & ADVERTIS	PRINTING & PUBLISHING EXP	\$193.43

WELLMARK BC BS	GROUP INSURANCE	\$3,175.71
KOCHS SERVICE & SUPPLY LLC	GROUPS MAINTENANCE & REPAIR	\$51.00
IOWA FIREMENS ASSOCIATION	ASSOCIATION DUES	\$273.00
ODD JOBS INC	OTHER PROF SERV EXP	\$2,125.00
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$5,072.88
MUELLER SYSTEMS	OTHER CONTRACTUAL SERVICE	\$1,200.00
HARTMAN, JUDY	OPERATING SUPPLIES	\$25.16
MECHANICSVILLE TELEPHONE CO	TELECOMMUNICATIONS	\$30.93
QUILL	OFFICE SUPPLIES	\$90.08
CHILDRENS PLUS INC	LIBRARY MATERIALS	\$355.75
KOCH, YOLUNDA	ALLOWANCES - UNIFORMS	\$239.97
ACCO	CHEMICALS	\$658.00
CEDAR RAPIDS PHOTO COPY INC	OTHER CONTRACTUAL SERVICE	\$39.00
ENTWISLE, ANGIE	JANITORIAL EXPENSE	\$360.00
HART-FREDERICK CONSULTANTS PC	ENGINEERING EXPENSE	\$1,121.30
KOCHS SERVICE & SUPPLY LLC	BLDG MAINT & REPAIR	\$100.39
QUILL	OFFICE SUPPLIES	\$210.94
SANDRY FIRE SUPPLY LLC	ALLOWANCES - UNIFORMS	\$923.00
STATE OF IOWA	TRAINING	\$20.00
US CELLULAR	TELECOMMUNICATIONS	\$120.65
CRETEX CONCRETE PRODUCTS	BUILDINGS	\$910.00
PAYROLL	WAGES	\$11,688.12

**Total Receipts and Disbursements for month of January by fund**

Fund	Receipts	Disbursements
General	10147.51	19575.02
Road Use Tax	10295.08	7337.80
Employee Benefit	223.17	3966.96
Local Option Sales Tax	7099.64	
Library Expendable Trust	4.88	
Ball Park Fund	1172.07	1009.34
Ambulance Trust	6031.51	1172.72
Gift Trust		
Debt Service	16870.58	
Capital Project	10.62	
Water Utility	8,063.40	3,103.31
Sewer Utility	6390.96	4677.28
Solid Waste	7809.93	5832.13
Storm Water Utility	968.04	
Water Sinking Fund	184.56	
Water Deposit	50.00	

**Discussion and possible action on Interviewing Candidates for Lawn mowing position.** Candidate was given an opportunity to go into closed session and declined. Following the interview Pam Cavey motioned, Dee Cook seconded to request the clerk to offer the position to John Picket at \$13 per hour, and to Jalie Gilleand as the alternate. Ayes all. Motion carried.

## **REPORTS:**

**Ambulance Report:** Lonni Koch reported 17 ambulance calls for the month including 1 to Stanwood and Tipton. The purchase of the PCR software with the county is on hold until state sets up software criteria. Dee Cook motioned, Pam Cavey seconded to approve reimbursing Ryan Steinberg \$175 for the EMT refresher course and Christian (Chino) Cordenas as an EMT/FFII. Ayes all.

**Fire Report:** Lonni Koch reported 3 calls for the month which included 1/15 medical assist; 2/6 lift assist; 2/6 MVC car in ditch. Discussion regarding possible purchase of any extra pagers that may become available from Stanwood EMS if disbanded and or possible other EMS equipment. Fire would like to get 3 more pagers if available. Dee Taylor motioned, Pam Cavey seconded to approve Doug Wolf request to attend Fire School at a cost of \$85 plus mileage to Ames. Ayes all. Motion carried. Lonni identified the top priorities for the Fire Department for this next budget year as fixing the leaky roof, SCBA carbon tanks, and leather boots. Discussion on the changing of the door locks into the fire station and meeting room. Pam Cavey motioned, Dee Cook seconded, to purchase the 3 locks from Koch's at a cost of \$251 each, accept John Sandberg's bid to install them, and cancel the order from Ace Hardware as it was a different style lock. Ayes all. Motion carried.

**Police report:** Chief Tim Horihan presented a summary of activity from 1/12/15-2/9/15 which included 82 business checks; 18 citizen assist; school assistance project; 3 resident check requests; 2 civil cases; 2 harassment; 2 criminal mischief; 2 assault; 1 theft case; 1 burglary call; 1 narcotics case; 1 alarm; 9 animal cases; 2 child abuse; 5 juvenile cases regarding providing tobacco to minor, 1 underage party involving alcohol; 1 minor public intoxication, 1 minor no adult supervision, 1 criminal mischief, 7 total minors involved; 1 medical assist; 1 accident with car vs sign; 1 mental health case; 1 suspicious vehicle; 4 agency assist with 1 SO stop on highway, 1 ATL reckless driver multi agency, 1 consent search, 1 domestic Clarence; 2 training events; 1 juvenile crime prevention task force meeting; 1 shield ware demo; 1 community event appearance. Tim also provided information to the council on cost of equipment, air cards, software and training that would allow him to run background checks and issue citations from the vehicle.

**Public Works Report:** Lange reported that lagoon is experiencing high levels of NH3 due to the cold weather. Potentially needs more air currently have 4, 2, and 0 aerators in the ponds. Reported looking at the chimney at the Memorial Building and feels it can be removed down to the electrical wiring without much of an issue.

**Administration Report:** Coppess updated council on the upcoming Planning and Zoning meeting to re-zone property for former sale barn and reported 2 zoning violations that were noted and have since been corrected. Community

Foundation Grant final report for the ball field was filed and is awaiting approval of acceptance.

**New business discussion and possible action on:**

**The first reading of Ordinance 270 on amending provisions pertaining to Temporary No parking Zones was read and approved with a motion by Dee Cook second by Pam Cavey. Ayes all. Motion carried.** Since the fireworks display has been relocated for the past several years the update deletes the temporary no parking zone on Highway 30 during the July 4<sup>th</sup> fireworks display.

**The first reading of Ordinance 271 pertaining to amending the provisions for the Reserved Parking Spaces was read and approved with a motion by Dee Cook second by Pam Cavey. Ayes all. Motion carried.** The ordinance eliminates the reserved doctor's parking space on North John Street.

**The first reading of Ordinance 272 pertaining to amending the provisions for the Snow Emergency was read and approved with a motion by Dee Cook second by Pam Cavey. Ayes all. Motion carried.** The change allows for parking during a declared snow emergency on either the odd or even side of the street.

**Set the date for the public hearing for FY2016 Budget hearing:** Dee Cook motioned, Pam Cavey seconded to set March 9 at 7:00 p.m. as the date for the public hearing. Ayes all. Motion carried.

**Resolution 2015-3 setting the wages for FY2016:** Dee Taylor motioned, Pam Cavey seconded to adopt the resolution setting the wages for FY 2016 which included a 3% pay increase for employees effective July 1, 2015. Roll call vote: Ayes: Cavey, Cook, and Taylor. Nays: None. Absent: Davis and Logue. Resolution adopted.

**Resolution 2015-4 increasing the wage for PWD (attaining Water Treatment Grade 2 certification):** Pam Cavey motioned, Dee Cook seconded to approve increasing the wage 50 cent per hour for obtaining the Water Treatment Grade 2 certification.

**Committee Reports: None.**

**Set next regular meeting date:** 3/9/15 at 7:00 p.m.

**Mayor Comments:** None.

**ADJOURN:** There being no further business to come before the Council at this time, council member Pam Cavey motioned, Dee Cook seconded, to adjourn the meeting at 8:36 p.m. Ayes all. Meeting adjourned.

ATTEST:

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Linda K. Coppess, MMC  
City Clerk/Finance Officer

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Larry Butler, Mayor