

Minutes City of Mechanicsville  
REGULAR COUNCIL MEETING  
July 11, 2017

The Mechanicsville City Council met in regular session on Tuesday, July 11, 2017 at City Hall. Mayor Dave Furry called the meeting to order at 7:00 p.m. Council members present for roll call were Andrew Oberbreckling, Dee Taylor, Pam Cavey and Dee Cook. Rob Davis was absent. Others present included Tim Horihan, Nick Lange and Dan Hamdorf.

**CONSENT AGENDA:** Pam Cavey motioned, Dee Cook seconded to approve the consent agenda including the agenda, minutes from 6/12/17 with a correction (replace the word motioned with seconded), finance reports, and claims including Pay Estimate #7. Roll call vote: Ayes: Taylor, Oberbreckling, Cook, and Cavey. Nays: None. Absent Davis. Motion carried.

The claims approved were as follows:

WALMART	OFFICE SUPPLIES	\$182.70
COLLECTION SERVICES CENTER	PAYROLL	\$343.22
IRS	PAYROLL	\$2,182.92
FULL AUTO REPAIR	VEHICLE REPAIR	\$107.06
ACCO	CHEMICALS	\$211.00
AGVANTAGE FS INC	VEHICLE OPERATIONS	\$557.42
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$7,122.30
AMAZON.COM	LIBRARY MATERIALS	\$19.94
AUREON COMMUNICATIONS	OTHER CONTRACTUAL SERVICE	\$12.99
BANKERS BANK	OPERATING SUPPLIES	\$10.04
BUSINESS RADIO SALES & SERVICE	MINOR EQUIPMENT	\$113.63
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$665.62
CEDAR COUNTY AUDITOR	PAYMENTS TO OTHER AGENCIES	\$11,672.54
CEDAR COUNTY ECONOMIC DEVELOP	ASSOCIATION DUES	\$3,162.00
CEDAR COUNTY FIRE ASSOCIATION	ASSOCIATION DUES	\$30.00
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,080.00
CLARENCE LOWDEN SUN-NEWS & ADV	PRINTING & PUBLISHING EXP	\$17.00
COPPESS, LINDA	TELECOMMUNICATIONS	\$30.00
CUMMINGS, JENNIFER	WATER DEPOSIT REFUND	\$50.00
ECIA	ASSOCIATION DUES	\$733.44
EMERGENCY SERVICE MARKETING CO	SUBSCRIPTION & ED MATERIAL	\$725.00
ENTWISLE, ANGIE	BLDG MAINT & REPAIR	\$397.50
FOX ROOFING & INSULATION	BLDG MAINT & REPAIR	\$150.00
FURRY, DAVE	MEETINGS & CONFERENCES	\$89.10
GRIFFITH, GABRIELLA	WATER DEP REFUND	\$22.10
IOWA DEPARTMENT OF NATURAL RES	OTHER PROF SERV EXP	\$131.81
IOWA LEAGUE OF CITIES	ASSOCIATION DUES	\$858.00
JJJ ENTERPRISES, INC	UTILITY SYSTEMS & STRUCTURES	\$86,725.24
JOHN DEER FINANCIAL	OPERATING SUPPLIES	\$23.56
JOHNSON COUNTY REFUSE INC	OTHER PROF SERV EXP	\$3,097.50
JOHNSON, WENDY	WATER DEPOSIT	\$50.00
KELLERS HOME FURNISHINGS	BLDG MAINT & REPAIR	\$213.00
KEYSTONE LABORATORIES, INC	OTHER PROF SERV EXP	\$358.00
KOCHS SERVICE & SUPPLY LLC	BUILDINGS	\$10,987.62

LINDA MCCANN	LIBRARY MATERIALS	\$20.00
LISBON-MT VERNON AMBULANCE	OTHER PROF SERV EXP	\$200.00
LL PELLING CO	STREET MAINT EXP	\$19,189.15
MECHANICSVILLE TELEPHONE CO	TELECOMMUNICATIONS	\$348.74
NEDERHOFF, MICHAEL	WATER DEPOSIT REFUND	\$50.00
NICK LANGE	TELECOMMUNICATIONS	\$30.00
QUILL	OFFICE SUPPLIES	\$75.92
SANDRY FIRE SUPPLY LLC	ALLOWANCES - UNIFORMS	\$2,273.74
SUMMIT COMPANIES	MINOR EQUIPMENT	\$58.50
TIPTON CONSERVATIVE & ADVERTIS	PRINTING & PUBLISHING EXP	\$672.39
US CELLULAR	TELECOMMUNICATIONS	\$99.53
UTILITY EQUIPMENT COMPANY	OPERATING SUPPLIES	\$157.87
WALMART	OPERATING SUPPLIES	\$83.70
WATER SOLUTIONS UNLIMITED	CHEMICALS	\$428.00
PAYROLL	WAGES	\$14,893.22

**Total Receipts and Disbursements for month of June by fund**

Fund	Receipts	Disbursements
General	32,400.73	20,228.25
Road Use Tax	11,877.44	7,021.39
Employee Benefit	620.63	2,367.06
Local Option Sales Tax	15,349.32	
Library Trust	9.41	958.98
Ballpark Trust Fund	3,177.25	1,530.59
Ambulance Trust	10,666.07	737.24
Debt Service	487.01	
Perpetual Care	500.00	
Water Utility	8,557.10	64,489.95
Sewer Utility	6,641.81	5,875.99
Storm Water Utility	1,021.62	19.80
Solid Waste	9,767.30	4,957.36
Water Deposit	100.00	

**Receive visitors/public comment:** Dan provided an update to the council on the progress JJJ Enterprises was making on the project including that the water main is installed and water has been tested with 39 services hooked up. The next part will include cutting in the intersections in 5 locations and will require the water to be shut off at various times. Also noted that sidewalks that are being replaced will require the curb to be cut before being replaced at the intersections.

**REPORTS:**

**Ambulance Report:** Coppess read the ambulance report as provided by Koch which included 15 calls for the month and read a notification from Firehouse Subs Public Safety Foundation Grant indicating that Mechanicsville has been awarded a Zoll X Series Manual Monitor/Defibrillator with accessories and advanced options including Real CPR Help Expansion pack, noninvasive pacing technology, SP02, NIBP, End Tidal CO2 monitoring valued at \$27,924.59.

**Fire Report:** Coppess also read the Fire report which included 19 calls 9 EMS Assists, storm watch, Mutual Aid to Tipton house fire, library visited the station with 25 kids and 12 adults; anhydrous leak, Motor Vehicle Accident, and Fireworks on July 4.

**Police report:** Tim Horihan provided a summary of activity from 6/12/17 to 7/11/17 which included 40 business checks; 11 agency assists; 3 medical assist; 16 citizen assist; 2 motorist assist; 5 general public safety; 2 theft/fraud; 1 assault; 2 harassment; 5 suspicious activity; 3 animal cases; 2 juvenile cases; 3 citizen ride along; 1 welfare check; 2 civil cases; 9 Nuisance/Noise; 2 community events; 2 training; 2 parking violations; 27 traffic stops; 43 warnings; and 8 citations. 7 vacation days were approved to be taken with a motion by Dee Cook and second by Pam Cavey. Ayes all. Motion carried.

**Public Works Report:** No report.

**Administration Report:** Coppess reported that the Memorial building floor waxing has been completed, the floor scrubber arrived and Angie was trained on how to use it; flag pole for the ball field arrived and volunteers are working on getting it installed; notice was sent to the owner of the former Casey's building letting him know it was not permitted to be used as a residence and to the owner of 402 W First Street regarding nuisance abatement for the tall grass/weeds.

**Old business discussion and possible action on:**

**CCEDCO participation/dues:** Pam Cavey motioned, Dee Cook seconded to remain as a participant in CCEDCO. Ayes all. Motion carried.

**Vacancy Appointment to P&Z:** To date no volunteers have expressed interest. Council will recruit.

**Follow up on July 4 activities:** Council discussed some of the complaints they received regarding the illegal discharging of fireworks and how the noise disrupts family pets, young children, some veterans, etc. The activity is not permitted in the city limits without a proper permit and insurance. Coppess summarized preliminary numbers for this concession stand indicate a net profit of \$2700 for the season and reviewed some of the items needed to make the operation more efficient in regards to being able to stock up on supplies and suggested applying for the CCCF grant for those items.

**Storm sewer catch basin Linn Street/South St:** Bids were received, however, discrepancy in the work being included as one included making the sidewalk handicap accessible and the other did not. Council also wants to include repairing the curb on N John Street and the catch basin on North Jackson.

**New business discussion and possible action on:**

**Return to work/light duty policy:** Council reviewed the job description with the items being circled as permissive to do following a 25 lb weight limit until July 31. At that time normal duties may be resumed. Pam Cavey motioned, Dee Cook seconded to approve

Lange returning to light duty work on July 17, 2017 with full duties to resume on July 31. Ayes all. Motion carried.

**Repair roadway area south of the intersection of E Second Street and North Elm:**

Council reviewed the concern about the roughness of the road and requested to clerk research if a change order would be needed if we were to increase the area of the patch.

**Request to plant windbreak of trees on north end of property at ball field:** Council reviewed the request and was very appreciative of the offer, however, at this time would not be able to be approved as this is an access area that is needed to perform maintenance on the lights. The larger boom trucks are not able to drive through by the concession stand area. Andrew Oberbreckling motioned, Pam Cavey seconded to regretfully deny the request at this time. Ayes all. Motion carried.

**Sewer rate review and potential increase:** Council reviewed the past 3 years of expenditures and revenue for the sewer fund including the number of users and volume of water being processed. Only one of the 3 years did not utilize reserve funds to break even. Knowing that the DNR compliance schedule will be requiring improvements to be made over the next few years, Coppess was directed to prepare an ordinance for the first reading at the next meeting to include a rate increase of \$5/month beginning in September with additional annual increases in September of 2018 and another in 2019. This will allow for a gradual step increase to occur over time. Once the rate study has been completed by the Financial Advisors (part of the requirements for the SRF Funding) and more details on the total cost of the project, the rates may need to be adjusted again in either direction at that time.

Council discussed and directed clerk to prepare a Request for Proposal to be distributed to engineering firms that would be interested in providing proposals for solutions to our lagoon non-compliance issues. The council would like the request to mimic the one used by Lowden and prepared by ECIA so that it incorporates their experiences and successful solutions to similar issues. Also, include consideration for the research project (Lou Licht) is working on as a potential solution to the issues and working with the DNR. Dee Cook motioned, Pam Cavey seconded to prepare RFP like the one sent out by Lowden. Ayes all. Motion carried.

**Advisory Service Agreement with Northland Securities Inc.;** Pam Cavey motioned, Dee Taylor seconded to authorize the Mayor to sign the agreement for the Financial Advisor. Ayes all. Motion carried.

**Plaque at Ballfield:** Council reviewed the photos as provided by Adam Sandberg for a proposed location for a plaque that was purchased by Bridge Bank. Council made the recommendation that it be mounted between the 2 concession stand windows on the north side of the building.

**402 W First Street Nuisance (grass, sidewalk broken up parts missing):** Notice of Nuisance abatement has been sent to the property owner.

**Correspondence:** Received from the Assessor's office regarding notice of appeals on a property regarding the classification of it.

**Committee reports/announcements:** Cook and Taylor met with cleaning contractor to review the responsibilities and expectations of cleaning the Memorial Building and the Park, including the operation of the new floor scrubber and clarified that the waxing and buffing was not part of those duties, a review of the expectations for building usage was also completed and will be posted in the near future on the door of the closet of the main floor. Some discussion about the wheels on the office chairs damaging the wax with the recommendation that they be removed from the building and the water leak is occurring again in the men's restroom in the basement. Council member Cavey also mentioned that she had a person interested in participating in upgrades at the park and a concern about the weeds in the sand.

**Set next meeting date:** 8-14-2017 at 7:00 p.m.

**Mayors Comments:** None.

**ADJOURN:** There being no further business to come before the Council at this time, council member Dee Taylor motioned, Andrew Oberbreckling seconded, to adjourn the meeting at 9:25 p.m. Ayes all. Meeting adjourned.

ATTEST:

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Linda K. Coppess, MMC

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Dave Furry, Mayor