

Minutes City of Mechanicsville  
REGULAR COUNCIL MEETING  
December 14, 2015

The Mechanicsville City Council met in regular session on Monday, December 14, 2015 at City Hall. Mayor Larry Butler called the meeting to order at 7:00 p.m. Council members present for roll call were Pam Cavey, Dee Taylor, Rob Davis, and Pam Logue. Dee Cook absent. Others present included Nick Lange, Tim Horihan, Lonni Koch, Dave Furry, Bud Michels, Don Krueger, and Tim Mallot, Cedar County EMA.

**CONSENT AGENDA:** Pam Cavey motioned, Pam Logue seconded to approve the consent agenda including the agenda, minutes from 11/09/15, finance reports, and claims including ambulance incentive payments, Roll call vote: Ayes: Cavey, Taylor, Davis, Logue. Nays: None. Absent: Cook. Motion carried.

The claims approved were as follows:

CHASE CARD SERVICES	POSTAGE/SHIPPING/TRAINING	\$600.81
US CELLULAR	TELECOMMUNICATIONS	\$272.78
BRIDGE COMMUNITY BANK	REIMBURSE PETTY CASH	\$46.80
ACCO	CHEMICALS	\$399.90
AGVANTAGE FS INC	VEHICLE OPERATIONS	\$673.15
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$5,533.42
AMAZON.COM	LIBRARY MATERIALS	\$402.14
BRIDGE COMMUNITY BANK	INTEREST PAYMENTS	\$10,397.56
BUESINGS IOWA GENERATOR	BLDG MAINT & REPAIR	\$154.82
CAHOY PUMP SERVICE INC	UTILITY SYSTEMS & STRUCTURES	\$17,693.00
CAR QUEST AUTO PARTS	BLDG MAINT & REPAIR	\$65.81
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$533.38
CEDAR COUNTY AUDITOR	PAYMENTS TO OTHER AGENCIES	\$875.98
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,350.00
CHILDRENS PLUS INC	LIBRARY MATERIALS	\$170.55
CJ COOPER & ASSOCIATES INC	TRAINING	\$35.00
COMPASS MINERALS	OPERATING SUPPLIES	\$3,857.16
ENTWISLE, ANGIE	JANITORIAL EXPENSE	\$315.00
IOWA ONE CALL	OTHER PROF SERV EXP	\$46.80
IOWA RURAL WATER	OTHER CONTRACTUAL SERVICE	\$275.00
JIMS AUTO BODY	VEHICLE REPAIR	\$691.03
JJJ ENTERPRISES, INC	OTHER CONTRACTUAL SERVICE	\$272.23
JOHN DEER FINANCIAL	OPERATING SUPPLIES	\$97.00
JOHNSON COUNTY REFUSE INC	OTHER PROF SERV EXP	\$3,097.50
KEYSTONE LABORATORIES, INC	OTHER PROF SERV EXP	\$319.00
KNUTH LAW OFFICE	LEGAL EXPENSE	\$187.50
KOCH, DANIEL & YOLUNDA	TRAINING	\$363.80
KOCHS SERVICE & SUPPLY LLC	BLDG MAINT & REPAIR	\$848.42
LAW ENFORCEMENT SYSTEMS INC	OPERATING SUPPLIES	\$293.00
MECHANICSVILLE TELEPHONE CO	TECHNOLOGY SERVICES EXP	\$344.86
MENS FITNESS	SUBSCRIPTION & ED MATERIAL	\$19.97
NICK LANGE	TRAINING	\$144.00
ODD JOBS INC	OTHER PROF SERV EXP	\$2,825.00
OVERHEAD DOOR COMPANY	BLDG MAINT & REPAIR	\$680.00

P & K MIDWEST	VEHICLE REPAIR	\$213.17
PAIDAR, DAN	TRAINING	\$155.00
QUILL	OFFICE SUPPLIES	\$154.55
SHIELDS, ASHLEY	TRAINING	\$145.88
TIPTON CONSERVATIVE & ADVERTIS	PRINTING & PUBLISHING EXP	\$642.93
USA BLUEBOOK	UTILITY SYSTEMS & STRUCTURES	\$777.42
WATER SOLUTIONS UNLIMITED	CHEMICALS	\$430.00
WELLMARK BC BS	GROUP INSURANCE	\$3,132.02
WENDLING QUARRIES INC	OPERATING SUPPLIES	\$459.09
PAYROLL	WAGES	\$12,666.54

Total Receipts and Disbursements for month of November by fund

Fund	Receipts	Disbursements
General	20,915.96	16,891.35
Road Use Tax	12,250.64	2,482.65
Employee Benefit	3,545.21	
Local Option Sales Tax	5,888.80	
Library Expendable Trust	56.53	
Ball Park Fund	16.48	825.00
Ambulance Trust	4,984.61	3,599.22
Debt Service	3,191.55	
Water Utility	8,843.41	680.19
Sewer Utility	6,602.11	3,737.74
Solid Waste	9,184.38	5,627.83
Storm Water Utility	1,036.84	
Water Deposit	100.00	

**Receive visitors/public comment:** Bud Michels and Don Krueger presented information about a “Mechanicsville Community Organization” and how they have plans to welcome new residents to town, possibly creating a face book page, a calendar, perhaps a newsletter, and having various events take place that provide a sense of community for those attending. Requested if the city needed to approve doing a face book page? It was clarified that this organization would not be any official appointment or specially created board of or for the city and therefore, would only be able to represent itself as being who they are, and not be considered any official representative of or communication on behalf of the city.

Tim Mallot then requested that the council go out of session while he presented information on the Regional Hazard Mitigation Plan in order for the city to get credit for the volunteer time and matching funds for the grant. Pam Logue motioned, Rob Davis seconded to go out of session at 7:10 pm. Ayes all. Motion carried. Tim shared information about the plan and how it can be used. At 7:25 pm Pam Cavey motioned, Pam Logue seconded to go back into session. Ayes all. Motion carried.

Mayor Butler then opened **the public hearing for the FY 2016 Budget Amendment**, having no oral or written comments for or against the proposed budget amendment,

Pam Cavey motioned, Rob Davis seconded to close the public hearing. Ayes all.  
Motion carried.

## **REPORTS:**

**Ambulance Report:** Lonni Koch reported 20 ambulance calls for the month with a total of 180 YTD.

**Fire Report:** Lonni Koch reported 7 calls for the month, and the fire department will be doing controlled burn (house) on Sunday.

**Police report:** Chief Tim Horihan presented a summary of activity from 11/9/15-12/14/15 which included 120 business checks; 6 agency assists; 2 medical assists; 21 citizens assist; 2 motorist assist; 3 theft; 4 vandalism; 1 assault; 5 suspicious activity; 1 animal case; 2 juvenile; 1 ride along; 0 MVA; 2 welfare checks; 2 harassment; 1 narcotics; 4 civil cases; 1 warrant; 6 general public safety; 3 training 1 Juvenile Crime Prevention task force meeting and 24 parking violations; 27 traffic stops with 49 warnings and 8 citations. The council was also advised of the need to purchase a new PBT at a cost of \$842.

**Public Works Report:** Lange reported that the new pump has been put in well #3; some issues with the amperage and that new part was ordered and is being put in today; OSHA Class 2 reflective clothing is needed; and provided a list of water rates of the surrounding area stating that Mechanicsville's rate is based on 4000 gallons for the minimum bill and other towns rates are between 1,000 and 2,000 gallons.

**Administration Report:** Coppess reported receiving a letter of resignation today from Carol Lamont due to recent health issues.

New Business discussion and possible action on:

**Resolution 2015-21 to adopt the Cedar County Multi-Jurisdictional Local Hazard Mitigation Plan:** Pam Logue motioned, Rob Davis seconded to adopt the resolution for the plan. Roll call vote: Ayes: Cavey, Taylor, Davis, and Logue. Nays: None. Absent: Cook. Resolution adopted.

**Resolution 2015-22 to adopt the City Budget Amendment and Certification:** Pam Cavey motioned, Pam Logue seconded, to adopt the resolution for the budget amendment. Roll call vote: Ayes: Cavey, Taylor, Davis, and Logue. Nays: None. Absent: Cook. Resolution adopted.

**Abstract of Votes:** Coppess read the abstract of votes as being Pamela Cavey received 54 votes, Robert Davis received 56 votes, and David Furry received 67 votes and 3 scattering. A total of 180 votes. The Abstract of votes for Public Measure F regarding the 1% Local Option Sales and Services Tax being adopted, there were 56 for the question and 17 against the question. Therefore, the Public Measure F was adopted. Pam Cavey, Dave Furry, and Rob Davis took the Oath of Office prior to the meeting.

**Salary Resolution 2015-23 setting the wage for the library director/assistant to change from \$13.60 to 15.71 with a 90 day probation and the new library assistant at \$12.60 with a 90 day probation:** Pam Cavey motioned, Pam Logue seconded, to adopt the resolution for the salary resolution and hiring Meredith Dehmer as the new director and Jane Pini as the new assistant upon Judy Hartman's retirement in January. Roll call vote: Ayes: Cavey, Taylor, Davis, and Logue. Nays: None. Absent: Cook. Resolution adopted.

**Proposal from Visu-Sewer for Sanitary Sewer Cleaning and CCTV Inspection:** Council recommended getting additional proposals.

**Estimate from Hupp Electric Motor for Pump repair/replacement:** Bearings went out of pump, EC Inc. came and pulled the pump, took it to Hupp to get estimate to repair at \$7,974.55 plus freight. The cost to purchase a new one is \$17,208.42 Pam Cavey motioned, Rob Davis seconded to have Hupp repair. Ayes all. Motion carried.

**Proposal from L.L. Pelling Co for 2016 Seal Coat Work:** Proposal indicates the price will be the same as last years. City needs to determine the quantity and identify the streets to do.

**Set monthly time/day to test the storm siren:** The Outdoor Warning Siren System (OWSS) is an outdoor, all-hazards siren system that is used to warn the general population of a potential danger in a short amount of time. The system is designed to provide coverage to persons out of doors, not inside buildings or structures. Pam Cavey motioned, Pam Logue seconded to establish the first Monday of each month at 7 p.m. as the time/date the storm siren will be tested unless severe weather is imminent. This will be the 3 minute warning sound. Ayes all. Motion carried. If the sirens are activated – and it is not a monthly test – the public should see it as a signal to Seek shelter, Tune into radio or television to get information about the type of Emergency and Instructions & Recommendations. *The public should not call [9-1-1](#) unless they have an actual emergency.*

**Cell Phone Policy:** Rather than city employees having to carry two phones, Pam Cavey motioned, Pam Logue seconded to approve the sample cell phone policy establishing an option for full time employees to receive a \$30 stipend for personal cell phone usage. Ayes all. Motion carried.

**Clarification of Auditors Parcel recording or subdivision plat:** Council reviewed the potential of subdividing a parcel of ground and recommended that the developer would need to develop the street to meet the requirement for street frontage, however, since the division will be into less than 3 parcels, then the recording could possibly be done via an Auditor's Parcel rather than the subdivision ordinance. Also recommended reviewing with P&Z and city attorney.

**Typo/clarification on the snow emergency ordinance:** Pam Cavey motioned, Pam Logue seconded that the correction of the word from west to east was a typo and should be corrected. Ayes all. Motion carried.

**Correspondence:**

EMC Insurance requested that if the city did not intend to pursue a claim on our own, and have no problem with the enclosed "Contract for Assignment of Rights" that the Mayor be authorized to sign and return to them. Rob Davis motioned, Pam Logue seconded to authorize the Mayor to sign the Assignment. Ayes all. Motion carried.

Correspondence received from Hart Frederick indicating their desire to be appointed as city engineer.

**Committee reports:** None.

**Mayor's comments:** Thanked Pam Logue for her years of service and wished everyone a Merry Christmas.

**Set next regular meeting date:** 1/11/16 at 7:00 p.m.

**ADJOURN:** There being no further business to come before the Council at this time, council member Pam Logue motioned, Rob Davis seconded, to adjourn the meeting at 8:14 p.m. Ayes all. Meeting adjourned.

ATTEST:

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Linda K. Coppess, MMC  
City Clerk/Finance Officer

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Larry Butler, Mayor