

Minutes City of Mechanicsville  
REGULAR COUNCIL MEETING  
December 12, 2016

The Mechanicsville City Council met in regular session on Monday, December 12, 2016 at City Hall. Mayor Dave Furry called the meeting to order at 7:00 p.m. Council members present for roll call were Dee Taylor, Pam Cavey, Dee Cook, and Rob Davis. Others present included Tim Horihan, Lonni Koch, Adam Sandberg, Meredith Dehmer, and Lorraine Polhamus,

**CONSENT AGENDA:** Dee Cook motioned, Rob Davis seconded to approve the consent agenda including the agenda, minutes from 11/7/16, finance reports, claims, and partial pay estimate number 2 for JJJ Enterprises for \$9,815.40 and ambulance incentive payments totaling \$13,885. Roll call vote: Ayes: Cook, Taylor, Davis and Cavey. Nays: None. Motion carried.

The claims approved were as follows:

COLLECTION SERVICES CENTER		\$791.22
IRS		\$4,874.48
AGVANTAGE FS INC	VEHICLE OPERATIONS	\$1,018.87
AIRGAS NORTH CENTRAL	OTHER CONTRACTUAL SERVICE	\$46.35
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$6,239.89
AMAZON.COM	LIBRARY MATERIALS	\$578.80
BATTERIESPLUS	OPERATING SUPPLIES	\$132.22
BETTER HOMES & GARDENS	SUBSCRIPTION & ED MATERIAL	\$19.98
BRIDGE COMMUNITY BANK	POSTAGE/SHIPPING	\$15.49
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$446.09
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,080.00
CHASE CARD SERVICES	POSTAGE/SHIPPING/GARBAGE CONTAINERS	\$710.94
CJ COOPER & ASSOCIATES INC	OTHER CONTRACTUAL SERVICE	\$45.00
COPPESS, LINDA	TELECOMMUNICATIONS/MILEAGE	\$303.76
DANS TIRES & MORE	VEHICLE REPAIR	\$1,876.25
ENTWISLE, ANGIE	JANITORIAL EXPENSE	\$645.00
FULL AUTO REPAIR	VEHICLE REPAIR	\$213.68
GRAYBILL COMMUNICATIONS	OPERATIONAL EQUIP REPAIR	\$296.80
HART-FREDERICK CONSULTANTS PC	ENGINEERING EXPENSE	\$750.00
HOLIDAY INN	TRAINING	\$253.30
INTOXIMETERS	OPERATING SUPPLIES	\$57.00
IOWA CODIFICATION, INC	OTHER PROF SERV EXP	\$228.00
IOWA ONE CALL	OTHER PROF SERV EXP	\$18.00
IOWA RURAL WATER	OTHER CONTRACTUAL SERVICE	\$275.00
JJJ ENTERPRISES, INC	UTILITY SYSTEMS & STRUCTURES	\$9,815.40
JOHN DEER FINANCIAL	GROUND MAINTENANCE & REPAIR	\$25.92
JOHNSON COUNTY REFUSE INC	OTHER PROF SERV EXP	\$3,097.50
KEYSTONE LABORATORIES, INC	OTHER PROF SERV EXP	\$360.00
KNUTH LAW OFFICE	LEGAL EXPENSE	\$984.12
KOCH, DANIEL & YOLUNDA	ALLOWANCES - UNIFORMS	\$220.00
KOCHS SERVICE & SUPPLY LLC	OPERATING SUPPLIES	\$110.21
LUKE OBERBRECKLING & SONS	STREET MAINT EXP	\$3,442.00
MECHANICSVILLE TELEPHONE CO	TELECOMMUNICATIONS	\$338.81
NICK LANGE	TELECOMMUNICATIONS	\$30.00

ODD JOBS INC	OTHER PROF SERV EXP	\$375.00
QUILL	OPERATING SUPPLIES	\$115.44
ROTO-ROOTER	BLDG MAINT & REPAIR	\$215.00
SANDRY FIRE SUPPLY LLC	ALLOWANCES - UNIFORMS	\$296.00
SULZNER, CHAD	OTHER PROF SERV EXP	\$65.00
SUMMIT COMPANIES	OPERATIONAL EQUIP REPAIR	\$64.00
TIPTON CONSERVATIVE & ADVERTIS	PRINTING & PUBLISHING EXP	\$419.06
US CELLULAR	TELECOMMUNICATIONS	\$60.55
WELLMARK BC BS	GROUP INSURANCE	\$3,912.93
JOHN DEERE FINANCIAL	ALLOWANCES – UNIFORMS REIMBURSE	\$192.93
MIDWEST PATCH	ALLOWANCES - UNIFORMS	\$160.00
PAYROLL	WAGES	\$14,531.95

**Total Receipts and Disbursements for month of November by fund**

Fund	Receipts	Disbursements
General	32,405.07	16,744.66
Road Use Tax	12,784.56	2,743.01
Employee Benefit	4,541.16	2,882.34
Local Option Sales Tax	9,587.68	
Library Trust	9.60	
Ballpark Trust Fund		4,912.77
Ambulance Trust	10,368.32	2,024.00
Debt Service	3,500.97	9,685.00
Restricted Gift	4.23	
Water Utility	8,073.01	49,172.49
Sewer Utility	6,094.27	3,228.48
Storm Water Utility	988.28	
Solid Waste	10,252.09	5,915.21
Water Deposit	50.00	

**Receive visitors/public comment: None.**

**REPORTS:**

**Library Budget and annual report:** Meredith Dehmer, Library director shared highlights from the library activity for the past year including 9,282 people through the door for the year, program attendance at 942 which included an overwhelming turnout for the Blank Park Zoo program, total circulation was at 19,470; computer usage at 1,822, and wi-fi service at 615. Two grants were received at a value of \$1900. Meredith also reviewed the library’s proposed budget for the next fiscal year with the council.

**Ambulance Report:** Koch reported 20 ambulance calls for the month. Currently at 219 calls for the year. Shared with the council a desire to add an incentive payment for the fire personnel who show up on the ambulance calls that help to do lift assist and in loading the patients.

**Fire Report:** Koch reported that there were 11 fire calls which included 6 EMS assist calls. There were a total of 141 calls for the year with 72 being EMS assist and 69 fire calls. Fire received notice that they received a grant from the DNR forestry for reimbursement of ½ the cost of items previously purchased such as gear, boots, nomax hoods, etc. in the amount of \$1687.

**Police report:** Tim Horihan provided summary of activity from 11/07/16 to 12/12/16 included 41 business checks; 6 agency assists; 1 fire assist, 3 medical assist; 8 citizen assist; 3 motorist assist; 4 general public safety; 3 Theft/Fraud; 1 assault cases, 1 harassment; 1 suspicious activity; 11 animal cases; 1 juvenile cases; 1 motor vehicle accident; 2 welfare checks, 4 civil cases; 22 parking violations; 24 traffic stops; 41 warnings; 4 citations.

**Public Works Report:** Lange was absent. The new NPDES permit was received and went into effect on December 1, 2016.

**Administration Report:** Coppess reported attending the Budget workshop in November in Cedar Rapids and new employer posters were received at the Cedar County clerk's lunch that was held in Lowden.

**Old business discussion and possible action on: Clothing is a Taxable Fringe Benefit. Is the City adding clothing to the employee benefit package?** Coppess relayed information from the State Auditor's office regarding the definition of a uniform. Items such as boots, blue jeans, or gloves are not considered to be a "uniform". The city can provide these item as a fringe benefit if they choose to, but it would be considered a taxable fringe benefit and would need to be added to the employees W-2 and it would have to be made available equally to all employees. Shirts that have the employers name on it and the employees name on it are usually considered to be a uniform as it identifies the person to the employer. If the identification is not included then they too are taxable items. Dee Cook motioned, Pam Cavey seconded that the city will not pay for clothing for employees. The city is not adding clothing as an additional fringe benefit. Ayes all. Motion carried. The purchase will be billed to the employee who purchased the items.

**New business discussion and possible action on:**

**Appointment/special election to fill vacancy on council:** Dee Cook motioned, Rob Davis seconded to post/publish notice of the councils intent to fill the vacancy by appointment. The public has the right to petition for a special election within 14 days following the appointment. Anyone interested in being considered for the appointment shall submit a letter to the clerk expressing their interest to be considered for the appointment prior to the January 3 council meeting. Ayes all. Motion carried.

**Approval to purchase 5 light poles at \$500 each, Alliant will install and provide 3 at no cost:** Adam Sandberg shared information on some research that he and the ball field committee had done regarding adding lights to the fields. He proposed utilizing Alliant Energy for the poles and they will store until spring. A company in Alabama will provide the lights at a cost of \$6880 per field plus \$200 shipping and handling. The only additional cost is the underground wiring and the labor to wire/install them. This information will be gathered and brought back to the next council meeting. The council also requested warranty information on the lights. Formal approval will be handled when this additional information is received.

**Resolution 2016-12 to codify the code book:** Pam Cavey motioned, Dee Cook seconded to approve Resolution 2016-12 adding the supplement to update the Code of Ordinances and adding the replacement pages to the code book for the ordinances numbered 270-286. Roll Call vote: Ayes: Cook, Cavey, Davis, and Taylor. Nays: None. Resolution adopted.

**Proposal from LL Pelling for street maintenance:** Dee Taylor motioned, Dee Cook seconded to authorize clerk to sign the proposal from LL Pelling for the 2017 pricing information. Ayes all. Motion carried.

**Solar power purchase agreement proposal from Red Lion:** Information was passed along to the council about the solar project that Lisbon is doing. No action at this time. Will wait and see how Lisbon's project turns out.

**Mayor/Council pay of the surrounding area:** Council reviewed pay of the Mayor/Council members from surrounding towns and determined ours to be comparable at this time. No action taken.

**Correspondence:** None.

**Committee Reports:** None.

**Set next meeting date:** 1-3-2017 One week early due to the council seat appointment being scheduled.

**Mayor's Comments:** None.

**ADJOURN:** There being no further business to come before the Council at this time, council member Pam Cavey motioned, Rob Davis seconded, to adjourn the meeting at 8:26 p.m. Ayes all. Meeting adjourned.

ATTEST:

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Linda K. Coppess, MMC

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Dave Furry, Mayor