

Minutes City of Mechanicsville
REGULAR COUNCIL MEETING
October 10, 2022

The Mechanicsville City Council met in regular session on Monday, October 10, 2022 at 102 N John Street, Mechanicsville. Mayor Andrew Oberbreckling called the meeting to order at 6:30 p.m. Council members present for roll call were Amy Bishop, Adam Paidar, Doug Weber and Jennifer Lester. Others present included Josh Miller, Jake Koch, Lonni Koch, Donna Paup, Jean Miller, Pat Albaugh, Collen Svoboda, Meredith Dehmer, Dan Paidar, Mark Glover, Tracy Miller, Emily Linebaugh with V&K, Jennifer Walker and Chris from ECIA.

CONSENT AGENDA:

Jen Lester motioned, Adam Paidar seconded to approve the consent agenda including the agenda, the minutes from 9/12/22; the finance reports, and claims including pay application #16 for \$242,326.57, 2022-15 street finance report and regular trick or treat for 10/31/22 at 5 p.m. Roll call vote: Ayes: Bishop, Paidar, Weber, and Lester. Nays: None. One seat vacant. Motion carried.

The following claims were approved:

ACE HARDWARE	OPERATING SUPPLIES	\$67.97
AGVANTAGE FS INC	GROUND MAINTENANCE & REPAIR	\$155.88
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$6,155.75
AMAZON.COM	LIBRARY MATERIALS	\$780.80
BADGER METER	OTHER CONTRACTUAL SERVICE	\$11.88
BANKERS BANK	OPERATING SUPPLIES	\$122.18
BILL BRUCE BUILDERS INC	OTHER CAPITAL EQUIP	\$242,326.57
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$822.00
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,224.00
CHASE CARD SERVICES	BLDG MAINT & REPAIR	\$437.66
CITY OF CLARENCE	VEHICLE REPAIR	\$193.31
COPPESS, LINDA	TELECOMMUNICATIONS	\$30.00
CRESCENT ELECTRIC SUPPLY CO	BLDG MAINT & REPAIR	\$312.00
CVIKOTA	OTHER CONTRACTUAL SERVICE	\$393.20
EASTERN IOWA WATERWORKS	OTHER PROF SERV EXP	\$1,117.00
ECIA	OTHER PROF SERV EXP	\$1,936.33
IOWA DEPARTMENT OF NATURAL RES	OTHER PROF SERV EXP	\$115.00
IOWA ONE CALL	OTHER PROF SERV EXP	\$20.70
KOCH OFFICE GROUP	OTHER CONTRACTUAL SERVICE	\$120.60
MECHANICSVILLE TELEPHONE CO	TELECOMMUNICATIONS	\$447.72
OASIS ELECTRIC LLC	BLDG MAINT & REPAIR	\$450.00
ODD JOBS INC	OTHER PROF SERV EXP	\$950.00
OVESON REFUSE & RECYCLING LLC	OTHER PROF SERV EXP	\$3,150.00
QUILL	OFFICE SUPPLIES	\$342.05
SANDRY FIRE SUPPLY LLC	ALLOWANCES - UNIFORMS	\$1,763.33
SCHEER, STEVE	OTHER PROF SERV EXP	\$1,800.00
SCOTT, RICKY	TELECOMMUNICATIONS	\$30.00
TIPTON CONSERVATIVE & ADVERTIS	PRINTING & PUBLISHING EXP	\$199.99
UNITY POINT HEALTH	OPERATING SUPPLIES	\$421.60
US CELLULAR	TELECOMMUNICATIONS	\$111.83

VEENSTRA & KIMM	ENGINEERING EXPENSE	\$1,600.00
WELLMARK BC BS	GROUP INSURANCE	\$7,249.51
WENDLING QUARRIES INC	STREET MAINT EXP	\$358.10
PAYROLL		14,317.08

Total Receipts and Disbursements for month of September by fund

Fund	Receipts	Disbursements
General	33,802.56	23,991.34
Road Use Tax	15,996.46	14,942.80
Employee Benefit	8,131.63	3,928.66
Local Option Sales Tax	12,486.20	
Library Trust Fund	1,241.33	
Ballpark Fund		20.38
Ambulance Trust	4,882.98	2,769.56
Tree Trust		
Debt Service	5,105.96	
Perpetual Care		
Water Utility	7,591.99	3,623.15
Sewer Utility	142,999.91	82,497.56
Sewer Sinking Fund		
Solid Waste	10,234.33	7,241.02
Storm Water Utility	963.07	6,408.48
Water Deposits	108.91	

Receive visitors/public comment: Mark Glover voiced support to think seriously about hiring Josh Miller for the public works position, also thanked council for hiring Rick as the police officer.

Public hearing to hear comments on the comprehensive plan-ECIA reviewed the highlights of the plan including the vision for growth for the next 10 years which will be helpful in pursuing additional grants and meeting zoning ordinance objectives. No other comments were received. The mayor closed the public hearing.

Resolution 2022-16 to approve the comprehensive plan: Motion by Amy Bishop, second by Adam Paidar to approve the plan. Roll call vote: Ayes: Bishop, Paidar, Weber and Lester. Nays: None. One seat vacant. Motion carried.

REPORTS:

Engineer-Emily Linebaugh, V&K Engineering provided an update on Waste Water Treatment Facility project in that the blower system was started up September 27 with training provided by the vendor. City staff and affidavit operator were all on site. The SAGR is in the process of getting started and the UV system is not operating yet. Currently shooting for the end of this week. The completion date was extended to October 7 due to delay with getting the electrical equipment and as of November 15 the city does not do disinfectant so wanting the UV system started prior to having to shut down for the winter. The motor control center is not here yet, was supposed to ship Oct 7 but didn't, possibly will ship Oct. 21. Contractor requesting an extension to avoid liquidating damage consequences. DNR could issue a letter of non-compliance although strong effort in trying to comply. There is a supply chain issue with electrical

components. The second issue is the estimate on the amount of dirt left over is in excess of what was originally estimated. Contractor is estimating an additional cost of \$13,000 to haul off the extra dirt. This is not on the agenda but will need to be on radar to discuss at next meeting.

Ambulance Report: Ambulance had 26 calls for the month and 218 calls year to date, Lifeguard Air Ambulance is putting on a training October 13th called Wisdom at the Winery and IEMSA will be November 10-12 with 2 attending 2 days each plus hotel and mileage and 2 others request hotel and mileage as their work will pay for the training portion. Motion by Adam Paidar, second by Jen Lester to approve training. Ayes all. Motion carried. October 3 hospitals stopped requiring masking unless respiratory patient.

Fire Report: Fire 7 calls for the month; breakfast was Sunday Oct 8, Fire Prevention will be at the school on Oct. 12. Jake Koch will be attending Hero Haven Training Oct 13-16th; training will be Oct 17. Corteva/Pioneer and Farm Credit provided monetary donations to purchase grain bin rescue equipment.

Request to purchase Cascade System \$35,700: Amy Bishop motioned, Adam Paidar seconded to approve the purchase. Ayes all. Motion carried.

Police Report: Rick Scott reported 15 Calls for service, 1 theft, 2 agency assist; 4 traffic stops, 4 warnings, 2 domestic, 1 animal call and 2 public assists with 135 miles driven.

Public Works Report: Rick Scott reported that a leaf box was made and painted for trailer, mowed city property, attended the waste water training at new facility; fixed Oak Street with larger rock and cold patch, hauled trees and brush, trimmed trees, getting things ready for winter and leaf pick up, daily water checks, going to turn on Well #2, assisted with ambulance calls.

Administration Report: Coppess reported more letters sent out for meters to be changed out, letters requesting abutting property owners to trim trees/bushes back that are over growing into the street and another one that is blocking the stop sign, a petition for subdivision (acreage from farm ground) within 2 mile radius of the city will be up for consideration at next meeting. Roof at Memorial Building still waiting on screws.

Discussion and possible action on:

Resolution 2022-17 to establish CDBG application: The planning grant has an emphasis on slum and blight and areas that need revitalization, is due Nov. 1; is competitive, maximum of \$25,000 with 15% match to pay the consultant, no cost to write the grant, could do downtown façade; sidewalks, incentives for housing, parks, curb and gutter, and more. Doug Weber motioned, Amy Bishop seconded to work on preparing a CDBG application for the planning grant. Roll call vote: Ayes: Bishop, Paidar, Weber, and Lester. Nays: None. One seat vacant. Motion carried.

Resolution 2022-18 to establish public hearing on Community Development and housing needs assessment: Amy Bishop motioned, Doug Weber seconded to set public hearing for October 25 at 6:30 p.m. Roll call vote: Ayes: Bishop, Paidar, Weber, and Lester. Nays: None. One seat vacant. Motion carried.

Ordinance 327 amending the code of ordinances amending provisions pertaining to alcoholic beverage control: Amy Bishop motioned, Adam Paidar seconded to approve the second reading. Ayes all. Motion carried.

Amy Bishop motioned, Jen Lester seconded to waive the third reading. Ayes all. Motion carried.

Jen Lester motioned, Amy Bishop seconded to adopt the ordinance pertaining to alcoholic beverage control. Roll call vote: Ayes: Bishop, Paidar, Weber, and Lester. Nays: None. One seat vacant. Motion carried.

Ordinance 328 to modify C-1 zoning to remove the word automotive from item 1 permitted principal uses and structures: Amy Bishop motioned, Adam Paidar seconded to approve the second reading. Ayes all. Motion carried.

Jen Lester motioned, Amy Bishop seconded to waive the third reading. Ayes all. Motion carried.

Amy Bishop motioned, Jen Lester seconded to adopt the ordinance pertaining to removing the word automotive from item 1 permitted principal uses and structures. Roll call vote: Ayes: Bishop, Paidar, Weber, and Lester. Nays: None. One seat vacant. Motion carried.

Resolution 2022-19 for ARPA Allocation: Adam Paidar motioned, Jen Lester seconded to approve the resolution for American Rescue Plan Act Allocation for the Waste Water Improvement Project. Roll call vote: Ayes: Bishop, Paidar, Weber, and Lester. Nays: None. One seat vacant. Motion carried.

Approve renewal of Health Insurance plan: Amy Bishop motioned, Jen Lester seconded to approve renewal of the health insurance plan. Ayes all. Motion carried.

Review dental/vision options: Amy Bishop motioned, Jen Lester seconded to approve offering Delta Dental plan A and the Avesis Vision plan A at a 95/5% premium match for family plan. Ayes all. Motion carried.

Spray cemetery \$1950, diamonds (lime) in spring \$250: Jen Lester motioned, Adam Paidar seconded to approve spraying the cemetery for weeds this fall and the ballfields in the spring. Ayes all. Motion carried.

Proposal for downstairs bathroom and hallway ceilings of Memorial Building: Doug Weber motioned, Amy Bishop seconded to approve putting in the dropped ceiling in the men's restroom at a cost of \$3,580. Ayes all. Motion carried.

Resignations from park board from Rebecca, Alyssa, and Deb: Amy Bishop motioned, Jen Lester seconded to accept the resignations. Ayes all. Motion carried.

Appoint person to fill council vacancy: No one has submitted a letter of interest in being appointed. Will delay making decision until next meeting.

Interviews for public works position: The council may go into closed session Chapter 21.05 i. To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and

irreparable injury to that individual's reputation and that individual requests a closed session. Three candidates were selected for interview with 2 of the 3 requesting a closed session. Josh Miller was interviewed in open session.

Upon request of the next 2 candidates to go into closed session, Amy Bishop motioned, Adam Paidar seconded to go into closed session. The other candidates were interviewed.

Amy Bishop motioned, Jen Lester seconded to come out of closed session. Ayes all. Motion carried.

Jen Lester motioned, Amy Bishop seconded to offer the position of Public Works Director to Daniel Pike at \$27 per hour at 40 hours per week upon satisfactory completion of the pre-employment drug and alcohol test. Ayes all. Motion carried.

Clerk was asked to contact Daniel Pike with offer and council member Paidar will reach out to Josh Miller to let him know of the council decision.

Set next meeting date: 10/25/2022 6:30 p.m. at the Memorial Building for special meeting (public hearing) and 11/7/22 for regular meeting.

Mayor's Comments: Mayor advised that the Cedar County Conference Board has hired a county assessor.

ADJOURN: There being no further business to come before the Council at this time, council member Adam Paidar motioned, Amy Bishop seconded to adjourn the meeting at 8:52 p.m. Ayes all. Meeting adjourned.

ATTEST:

Linda K. Coppess, MMC

Andrew Oberbreckling, Mayor