

Minutes City of Mechanicsville  
REGULAR COUNCIL MEETING  
July 13, 2020

The Mechanicsville City Council met in regular session on Monday, July 13, 2020 at 6:30 p.m. as an electronic zoom meeting due to Iowa Governor Kim Reynolds' proclamation declaring a State of Public Health Disaster Emergency in Iowa, the current COVID-19 situation makes it "impossible and impractical" to meet in one location. Public participation will be conducted electronically with the public able to hear and participate in the Council meeting by joining the zoom meeting or calling the phone number.

Mayor Andrew Oberbreckling called the meeting to order at 6:30 p.m. Council members present for roll call were Dee Taylor, Amy Bishop, and Adam Paidar. Jennifer Lester was absent. Others present included Jake Koch, Will Wagner, Denice Dochterman, Pat Albaugh, Dan Baker, Donna Paup, Meredith Dehmer, L Beck, Becky Wheeler and others who were dialed in but not identified.

**CONSENT AGENDA:**

Amy Bishop motioned, Adam Paidar seconded to approve the consent agenda including the agenda with the removal of item 4a, the minutes from 6/22/20; finance reports, and claims. Roll call vote: Ayes: Taylor, Bishop, and Paidar. Nays: None. Absent: Lester Motion carried.

The claims approved were as follows:

ACE HARDWARE	BLDG MAINT & REPAIR	\$29.35
AGVANTAGE FS INC	VEHICLE OPERATIONS	\$965.39
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$4,951.53
ALTORFER INC.	VEHICLES	\$39,150.00
BANKERS BANK	SUBSCRIPTION & ED MATERIAL	\$60.68
BAUER, TYLER	TELECOMMUNICATIONS	\$30.00
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$583.32
CEDAR COUNTY AUDITOR	PAYMENTS TO OTHER AGENCIES	\$11,959.04
CEDAR COUNTY ECONOMIC DEVELOP	ASSOCIATION DUES	\$3,163.00
CEDAR COUNTY RECORDER	COURT & RECORDING FEES	\$12.00
CEDAR COUNTY SHERIFFS RESERVES	OTHER PROF SERV EXP	\$1,600.00
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$3,385.00
CHASE CARD SERVICES	POSTAGE/SHIPPING	\$191.25
CJ COOPER & ASSOCIATES INC	OTHER PROF SERV EXP	\$35.00
CLARENCE LOWDEN SUN-NEWS & ADV	PRINTING & PUBLISHING EXP	\$14.00
COPPESS, LINDA	TELECOMMUNICATIONS	\$30.00
ECIA	ASSOCIATION DUES	\$802.20
ESBECK MASONRY	BLDG MAINT & REPAIR	\$8,150.00
FLUENT EMS INC	SUBSCRIPTION & ED MATERIAL	\$436.67
FULL AUTO REPAIR	OPERATIONAL EQUIP REPAIR	\$47.70
HI LINE INC	MINOR EQUIPMENT	\$150.00
HOME DEPOT CREDIT SERVICES	MINOR EQUIPMENT	\$85.57
IOWA DEPARTMENT OF NATURAL RES	OTHER PROF SERV EXP	\$130.88
IOWA LEAGUE OF CITIES	ASSOCIATION DUES	\$910.00
JJJ ENTERPRISES, INC	OTHER PROF SERV EXP	\$1,615.38

JOHN DEER FINANCIAL	OPERATING SUPPLIES	\$224.94
KIECKS	ALLOWANCES - UNIFORMS	\$350.00
KIRKWOOD COMMUNITY COLLEGE	TRAINING	\$463.00
KNUTH LAW OFFICE	LEGAL EXPENSE	\$540.75
KOCH OFFICE GROUP	OTHER CONTRACTUAL SERVICE	\$69.49
KUNAU IMPLEMENT CO INC	VEHICLE REPAIR	\$802.01
KUNDE OUTDOOR EQUIPMENT	OPERATING SUPPLIES	\$74.25
LISBON-MT VERNON AMBULANCE	OTHER PROF SERV EXP	\$200.00
LL PELLING CO	STREET MAINT EXP	\$280.00
MECHANICSVILLE TELEPHONE CO	TELECOMMUNICATIONS	\$420.33
MT VERNON LISBON SUN	PRINTING & PUBLISHING EXP	\$20.00
ODD JOBS INC	OTHER PROF SERV EXP	\$200.00
OVERHEAD DOOR COMPANY	BLDG MAINT & REPAIR	\$550.25
OVESON REFUSE & RECYCLING LLC	OTHER PROF SERV EXP	\$3,150.00
QUILL	OFFICE SUPPLIES	\$659.29
ROTO-ROOTER	OTHER CONTRACTUAL SERVICE	\$390.00
SANDRY FIRE SUPPLY LLC	OPERATIONAL EQUIP REPAIR	\$1,597.75
SCHEER, STEVE	OTHER PROF SERV EXP	\$2,875.00
SEEHUSEN INSURANCE AGENCY	INSURANCE EXPENSE	\$203.00
ST LUKES WORK WELL SOLUTIONS	OTHER PROF SERV EXP	\$232.00
STATE HYGIENIC LABORATORY	OTHER PROF SERV EXP	\$488.50
THOMPSON TRUCK & TRAILER INC	VEHICLE REPAIR	\$1,410.09
TIPTON AMBULANCE SERVICE	PAYMENTS TO OTHER AGENCIES	\$1,200.00
TIPTON CONSERVATIVE & ADVERTIS	PRINTING & PUBLISHING EXP	\$723.03
US CELLULAR	TELECOMMUNICATIONS	\$91.47
USA BLUEBOOK	OPERATING SUPPLIES	\$23.34
VEENSTRA & KIMM	ENGINEERING EXPENSE	\$11,960.00
WALMART	OPERATING SUPPLIES	\$49.18
WELLMARK BC BS	GROUP INSURANCE	\$4,674.25
WENDLING QUARRIES INC	STREET MAINT EXP	\$383.12
WIENEKE, DIRK	TELECOMMUNICATIONS	\$30.00
PAYROLL	WAGES	\$14,652.57

**Total Receipts and Disbursements for month of June by fund**

Fund	Receipts	Disbursements
General	32,890.13	31,690.24
Road Use Tax	6,858.51	4,715.18
Employee Benefit	488.24	
Local Option Sales Tax	8,581.69	
Library Trust Fund	806.34	805.00
Ambulance Trust	2,419.76	422.59
Garden Club Fund	2,000.00	
Tree Trust Fund	57.68	
Debt Service	330.79	
Water Utility	8,193.55	14,219.75
Sewer Utility	165,874.10	14,713.36
Solid Waste	10,416.41	5,295.25
Storm Water Utility	1,038.42	19.55
Water Deposit	-137.94	

**Receive visitors/public comment.** Donna Paup addressed the council about street improvements being assessed to property owners in the past and in the 1960's it went to the Supreme Court and it was determined that the citizens could be assessed for the improvements. Donna also asked why the city would pay for a class and not require the employee to test out of it and the discussion about the probations has been on the agenda 9 times. Pat Albaugh inquired about the no parking signs and it was stated that the signs are on hand.

## **REPORTS:**

**Ambulance Report:** Lonni Koch submitted a written ambulance report that had 31 calls for the month, Ashley McCormick terminated from the Ambulance Department; a grant for \$44,000 for a 2<sup>nd</sup> Power load system and cot was received, and everyone continues to wear PPE, social distance, and wash hands frequently.

**Fire Report:** Jake Koch reported that Fire had 4 calls for the month. This month water training will be done on July 20<sup>th</sup>. Ashley McCormick and Zac Lovell are no longer on the department and expressed appreciation and thanks for the time served.

**Police Report:** Sheriff's office reported 10 traffic stops, 1 open container passenger, 6 warnings, 4 speed, 2 equipment/'headlights, 5 business checks, 2 open doors, 1 stolen vehicle report, 1 medical assist, 1 standby dispute boyfriend/girlfriend separation; motorist assist with flat tire at Casey's.

**Public Works Report:** Mayor Oberbreckling reported that Tyler will be back to work this week and the garbage truck was back from Des Moines and working today.

**Administration report:** Coppess reported that the request for a variance from Board of Adjustments was denied; Calls from residents included concerns over cars being parked by park shelter with flat tires, dog barking on Kohlhase, wild cats being fed and left to roam, cemetery not being weed whipped and grass not blown off the stones in the south section, garbage cans on main street not being emptied, a no parking sign hit/bent over on S Elm Street; Overhead door cable for ambulance was repaired, quarterly reports for sales tax unemployment, IA withholding and 941 filed, rubber mulch was delivered for the two sand areas by the park pavilion and the unapproved minutes will be uploaded to the website when they are sent to the paper for publication; Brian Boots will be moving so there will be an upcoming vacancy on the Board of Adjustments.

## **Old business discussion and possible action on:**

**Ordinance to amend parking during snow Emergency declaration:** Amy Bishop made a motion to rescind the motion approving the 4/13/20 first reading of the amended parking during a Snow Emergency. Adam Paidar seconded. Committee recommended that the current ordinance that requires Odd/Even parking be enforced and that the plowing of the alleys be done as to help eliminate most of the problem vehicles that are parked on the streets.

**New business discussion and possible action on:**

**Appointment to fill council seat:** Letters of interest were received from Denice Dochterman and Dan Baker for the vacant council seat. Dee Taylor motioned, Amy Bishop seconded to appoint Denice Dochterman to fill the vacancy. Ayes: Taylor & Bishop. Nays: Paidar. Absent: Lester. Motion carried.

**Request to authorize purchase of ambulance \$209,713 from Klocke's Emergency Vehicles:** Amy Bishop motioned, Adam Paidar seconded to approve the purchase. Ayes: Bishop, Paidar, and Taylor. Absent: Lester

**Accept grant and authorize purchase of 2<sup>nd</sup> Stryker Power load system and cot and labor to install (approx. \$44,000):** Adam Paidar motioned, Amy Bishop seconded to accept the CDBG grant through Cedar County and approve the purchase. Ayes all. Lester absent. Motion carried.

**Scanning monthly claims discussion:** Amy inquired about purchasing a scanner to enable emailing copies of the monthly invoices to council members instead of the list of claims. Due to account number sensitivity and unsecured emails, invoices include staples and other supporting documentation, vary in size and would not feed well through the scanner, the file size would require multiple files be sent due to limitations of email. City does have a scanner already. Other cities have 2 council members or mayor review the paper invoice file a few minutes prior to the start of the in person meetings.

**Memorial Building mold inspection:** Amy presented 2 proposals for having the Memorial Building inspected for mold one from Americlean of Iowa would provide a base inspection at \$495 and samples at \$95 each and Iowa Environment Services Inc would collect up to 2 bulk samples, 4 air samples, do a sample analysis and the site visit /Mold Analysis/Assessment report for \$1290. Discussed fixing the problem prior to fixing the mold as the moisture will continue to be there. Adam will talk with Tyler.

**Correspondence: Cemetery Complaints:** Photos of the cemetery were shared with council and discussion about what happened on Memorial Day was done with good intentions, but the cemetery is a sacred place that should be made as presentable as possible. The center part looks great and sets a standard and expectation for the rest of the cemetery. Council discussed emphasizing the trimming and maintenance of the cemetery be set as a priority for public works.

**Committee Reports:**

**Public works committee:** Adam Paidar motioned, Dee Taylor seconded to reconsider employee probation status. Ayes: Taylor and Paidar. Nays: Bishop. Paidar made a motion to terminate probation immediately which died for lack of second. Taylor motioned to terminate probation but employee is still required to take the class to obtain the knowledge. Paidar seconded. Ayes: Adam Paidar and Dee Taylor. Nays: Amy Bishop.

**Alley maintenance policy:** The city will continue to haul the rock for alleys with residents paying for the rock and public works will utilize the skid loader to level out the rock in the alley.

**Set next meeting date:** 8/10/20 6:30 p.m.

**Mayor Comments:** Mayor Oberbreckling announced that he would like to set up a work session for council to discuss 5 year plans/1 year plan where no decisions are made but just discussion on the needs of the community and an effort to prioritize those needs.

**ADJOURN:** There being no further business to come before the Council at this time, council member Amy Bishop motioned, Dee Taylor seconded to adjourn the meeting at 7:23 p.m. Ayes all. Meeting adjourned.

ATTEST:

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Linda K. Coppess, MMC

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Andrew Oberbreckling, Mayor