

Minutes City of Mechanicsville
REGULAR COUNCIL MEETING
July 11, 2016

The Mechanicsville City Council met in regular session on Monday, July 11, 2016 at City Hall. Mayor Larry Butler called the meeting to order at 7:00 p.m. Council members present for roll call were Dave Furry, Pam Cavey, Dee Cook, Dee Taylor, and Rob Davis. Others present included Nick Lange, Tim Horihan, Lonni Koch, Lou Licht, and Randy Krutzfield.

CONSENT AGENDA: Pam Cavey motioned, Dee Cook seconded to approve the consent agenda including the agenda, minutes from 6/13/16, finance reports, and claims. Roll call vote: Ayes: Furry, Cavey, Cook, Taylor and Davis. Nays: None. Motion carried.

The claims approved were as follows:

IRS	PAYROLL	\$5,453.43
STATE OF IOWA	PAYROLL	\$2,209.89
IPERS	PAYROLL	\$3,041.01
COLLECTION SERVICES CENTER	PAYROLL	\$686.44
CHASE CARD SERVICES	BLDG MAINT & REPAIR	\$539.01
BRIDGE COMMUNITY BANK	OTHER CONTRACTUAL SERVICE	\$24.70
CHALLIS ENTERPRISES	OTHER PROF SERV EXP	\$350.00
AREA AMBULANCE SERVICE	OTHER PROF SERV EXP	\$100.00
QUILL	OPERATING SUPPLIES	\$355.09
KNUTH LAW OFFICE	LEGAL EXPENSE	\$240.87
BRIDGE COMMUNITY BANK	POSTAGE/SHIPPING	\$26.85
AGVANTAGE FS INC	VEHICLE OPERATIONS	\$614.94
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$6,832.63
AMAZON.COM	LIBRARY MATERIALS	\$489.94
APPARATUS TESTING SERVICES	VEHICLE REPAIR	\$580.00
BECK, SCOTT	REFUND DEPOSIT	\$50.00
CAR QUEST AUTO PARTS	VEHICLE REPAIR	\$41.76
CAREPRO PHARMACY	OPERATING SUPPLIES	\$132.00
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$684.43
CEDAR COUNTY AUDITOR	PAYMENTS TO OTHER AGENCIES	\$11,386.04
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,080.00
CITY OF CLARENCE	OPERATING SUPPLIES	\$24.00
COPPESS, LINDA	TELECOMMUNICATIONS	\$30.00
CUSTOM BUILDERS	BLDG MAINT & REPAIR	\$425.21
DUECKER, SHANELLE	REFUND DEPOSIT	\$50.00
EC INC	OTHER PROF SERV EXP	\$570.00
ECIA	ASSOCIATION DUES	\$710.52
FRIENDS OF THE ANIMALS	OTHER CONTRACTUAL SERVICE	\$75.00
FULL AUTO REPAIR	VEHICLE REPAIR	\$238.30
GIERKE ROBINSON COMPANY	OTHER CAPITAL EQUIP	\$1,453.27
HART-FREDERICK CONSULTANTS PC	ENGINEERING EXPENSE	\$8,095.30
INTL INST OF MUNICIPAL CLERKS	ASSOCIATION DUES	\$155.00
IOWA DEPARTMENT OF NATURAL RES	OTHER PROF SERV EXP	\$133.11
IOWA LEAGUE OF CITIES	ASSOCIATION DUES	\$810.00
JJJ ENTERPRISES, INC	OTHER PROF SERV EXP	\$320.00

JOHNSON COUNTY REFUSE INC	OTHER PROF SERV EXP	\$3,097.50
KASIK, DEBBIE	REFUND DEPOSIT	\$50.00
KEYSTONE LABORATORIES, INC	OTHER PROF SERV EXP	\$337.00
KLUESNER CONSTRUCTION	STREETS	\$10,375.94
KOCHS SERVICE & SUPPLY LLC	OPERATING SUPPLIES	\$500.11
LAWSON PRODUCTS	OPERATING SUPPLIES	\$49.72
MECHANICSVILLE TELEPHONE CO	TELECOMMUNICATIONS	\$346.20
MENS FITNESS	SUBSCRIPTION & ED MATERIAL	\$19.97
MT VERNON LISBON SUN	ADVERTISING EXPENSE	\$30.00
NICK LANGE	TELECOMMUNICATIONS	\$30.00
QUILL	OPERATING SUPPLIES	\$162.35
SANDRY FIRE SUPPLY LLC	ALLOWANCES - UNIFORMS	\$692.00
SCOTT, SAMMI	OPERATING SUPPLIES	\$36.50
TIPTON CONSERVATIVE & ADVERTIS	PRINTING & PUBLISHING EXP	\$192.08
TRUCK COUNTRY	VEHICLES	\$40,062.50
US CELLULAR	TELECOMMUNICATIONS	\$103.96
USA BLUEBOOK	OPERATING SUPPLIES	\$139.72
WALMART	LIBRARY MATERIALS	\$21.22
WELLMARK BC BS	INSURANCE	\$3,146.16
PAYROLL	WAGES	\$16,300.25

Total Receipts and Disbursements for month of June by fund

Fund	Receipts	Disbursements
General	28,313.71	23,558.63
Road Use Tax	12,697.39	33,810.82
Employee Benefit	297.29	1,965.03
Local Option Sales Tax	7,572.32	
Library Trust Fund	8.74	
Ballpark Trust Fund	1,805.08	1,764.96
Ambulance Trust	39.59	2,478.11
Gift Trust	35.10	
Debt Service	278.38	
Perpetual Care	200.00	
Water Utility	9,296.40	3,007.19
Sewer Utility	6,493.07	3,273.90
Storm Water Utility	8,360.52	5,180.81
Solid Waste	989.63	6,356.00
Water Deposit	100.00	50.00

Receive visitors/public comment: None.

REPORTS:

Ambulance Report: Koch reported 18 ambulance calls for the month and that Austin Knake had applied through Lynch for the National Automobile Child CPR training manikin grant. The ambulance had a successful CPR in progress save due to the immediate response by a couple of senior boys who had been trained in CPR before graduating from high school. Recognition stories have been submitted to the Red Cross.

Fire Report: Koch reported that there were 15 fire calls which include the EMS assist. The gear racks have been ordered and installed. Mechanicsville averages 6 FF per incident with Thursday's being the day with the most calls followed by Monday, Tuesday, and Saturday being tied.

Police report: Chief Tim Horihan summary of activity from 6/13/16 to 7/11/16 which included 50 business checks; 6 agency assists; 4 medical assist; 11 citizens assist; 4 motorist assist; 2 Theft/Fraud; 1 Burglary; 3 civil; 1 domestic dispute; 1 assault; 2 harassment; 1 suspicious activity; 10 animal cases; 2 juvenile; 2 citizens ride along; 1 welfare check, 3 civil cases; 2 mental health case; 2 nuisance; 7 general public safety; 1 meeting; 2 community events; 5 parking violations; 38 traffic stops; 64 warnings; 1 citation.

Public Works Report: Lange reported reinstalling the pump that was pulled; the trash pump was ordered and received, Roto-Rooter cleaned the lift station and some discussion on the newly developed bumps in the road on East First Street.

Administration Report: Coppess reported receiving a recall for Adam 3, the owner of the property on Walnut and Oak Street requested some additional time for her to get the lawn under control again as the person who was buying the house from her recently vacated it, and the property on N Jackson is also in the process of switching owners.

Old Business discussion and possible action on:

Louis (Lou) Licht Ecolotree and planting poplar trees as a possible way to correct lagoon deficiencies: After listening to the proposal, looking at some pictures, and reviewing the research being done, Dave Furry motioned, Pam Cavey seconded, to authorize the testing to be done at the lagoon site where the poplar tree roots will be in a 4x4x4 type of bags and the waste water is filtered through them and back into the lagoon. It will require about 2 hours of time each week from the Public Works department to assist in the project. The project is expected to begin in August and evaluated each month to determine if it is working and could continue through May. At that point the research materials will be removed and council will be able to determine how to proceed with correcting some of the permit deficiencies. Ayes all. Motion carried.

Plan of Action-Randy (Waste Water Inspection report) PWD Lange reported that Terry Jones (DNR) indicated that the city should respond by stating we do not have our new permit yet, and therefore don't have our limits to know what needs to be designed. City wants to cooperate with the DNR, however, not sure how to proceed without the definite limits. It was suggested that we let them know that we are doing this pilot study. Randy added that we also have another option to utilize the existing lagoons by adding additional treatment at the end of the pipe. There is also a SAGR system that could be used but is expensive to put in with lots of clean rock.

Water main replacement project engineers estimate: Council discussed scope of project to include south of Hwy 30, North Oak Street from Walnut to driveway of Denny Hansen's; Second Street from Madison to the dead end at Brobst's and the portion that goes along Jackson Street under the UP Railroad and Hwy 30. The bids should itemize each of these sections as well as a total for 1 project. Council reviewed the estimated costs as prepared by the engineer and there was some discussion as to the cost of the engineering fees and whether or not an engineer was needed. Some discussion about the Railroad insurance fee and the requirement for an engineer. Due to the valves needing to be isolated, distances between water and sewer pipes need to be met, and the improvement from a 4 to 6 inch pipe requires an engineer.

Resolution 2016-7 setting the bid date for the hearing and bid opening: Motion was made by Pam Cavey and seconded by Dee Cook, to pass the resolution setting August 15 at 3 p.m. as the date and time for the bids to be opened and the public hearing will be held at 7:00 p.m. during the council meeting. Roll call vote: Ayes: Furry, Cavey, Cook, Taylor and Davis. Nays: None. Resolution adopted.

Police Residency requirement/Suspend Police reserve policy/posting position: Mayor Butler informed council that at the time Tim was hired the city told candidates that we wanted them to live in the community and all along Tim has been going to move here, until last month when the announcement came that he purchased a house in DeWitt. Mayor Butler informed council that there are times when an instantaneous police response is needed and if the person lived in Mechanicsville they would be able to respond within a few minutes. We will not have that coming from Dewitt. The reserve program should be dropped as it isn't "free", we are paying Tim to train them, and it is not going to benefit the citizens of Mechanicsville because even they don't live in the community. Butler would be in favor of posting the Chief position at this time to see what type of responses are received.

Clarification on the reserve policy was also needed, as it states the age limit for the reserve program is 21 and one of the candidates is 18; it also states the city will pay for uniforms and yet at the last meeting candidates were going to pay for them, concern that there are discrepancies in what council approved as policy and what is proposed to take place. Council further discussed changing age limit in policy and perhaps having the city pay for the uniform once they complete training. The Public Safety Committee of Davis, Cavey, and Mayor Butler will meet Monday, July 18, 2016 at 6:30 p.m. at city hall with Officer Tim and the 3 reserve candidates in an interview type setting and then the committee will meet to formulate a recommendation to the whole council.

Utility shed options: Mayor Butler shared with the council some information on replacing the utility shed that was moved over from Stanwood. New ones of similar size cost around \$1845 to \$2344. Rob Davis motioned, Dee Taylor seconded to have the existing shed redone at a cost of \$568 with tin being applied once it is relocated on to the cement pad. Ayes all. Motion carried.

Well and Pump proposal to clean and video \$3313: Pam Cavey motioned, Dave Furry seconded to accept the proposal from Cahoy to clean and video the well and pump #2 behind city hall. Ayes all. Motion carried. It will cost \$1000 to put back in.

Proposal to fill ditch/tile: This was put on hold for further research, but the goal is to be able to fill in the ditch enough to be able to mow it easily

Request received for a handicapped parking space: Rob Davis motioned, Dee Taylor seconded to deny adding an additional handicapped parking space near Cherry/First Street intersection. Ayes all. Motion carried.

Request to move the park benches from Cruse Park: Pam Cavey motioned, Rob Davis seconded to leave the benches in the park. Ayes all. Motion carried.

Invitation to attend Mason-Wallick Cemetery Veteran Stone Dedication on September 8, 2016 at 6:00 p.m. Invitation was read and reminder be put on water bills from Linn Township.

Set next meeting date: 8-15-2016. This is a week later than the regular meeting due to conflicts for council members and to allow additional time for the bids to be completed.

Mayor's Comments: Mayor requested that council members address trimming their trees to the required 8 foot and 15 foot heights so as to set an example for residents.

ADJOURN: There being no further business to come before the Council at this time, council member Rob Davis motioned, Pam Cavey seconded, to adjourn the meeting at 9:25 p.m. Ayes all. Meeting adjourned.

ATTEST:

Linda K. Coppess, MMC
City Clerk/Finance Officer

Larry Butler, Mayor