

Minutes City of Mechanicsville
REGULAR COUNCIL MEETING
March 7, 2016

The Mechanicsville City Council met in regular session on Monday, March 7, 2016 at City Hall. Mayor Larry Butler called the meeting to order at 7:00 p.m. Council members present for roll call were Dave Furry, Pam Cavey, Rob Davis, Dee Cook, and Dee Taylor. Others present included Tim Horihan, Rod Ness, Cedar County Economic Development Co; Lonni Koch, and Ron Baker.

CONSENT AGENDA: Dee Cook motioned, Rob Davis seconded to approve the consent agenda including the agenda, minutes from 2/8/16, finance reports, claims, and resolution 2016-2 for setting the hearing on underage tobacco sales for April 11, 2016 at 7:00 p.m. Roll call vote: Ayes: Furry, Cook, Cavey, Davis, and Taylor. Nays: None. Motion carried.

The claims approved were as follows:

WELLMARK BC BS	GROUP INSURANCE	\$3,146.16
KIRKWOOD COMMUNITY COLLEGE	TRAINING	\$110.00
ACCO	CHEMICALS	\$221.90
ACE HARDWARE	MINOR EQUIPMENT	\$161.53
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$6,111.69
AMAZON.COM	LIBRARY MATERIALS	\$269.53
AUSTIN KNAKE	MINOR EQUIPMENT	\$294.24
AUTOMATIC SYSTEMS CO	OTHER PROF SERV EXP	\$1,018.75
BIBLIONIX	SUBSCRIPTION & ED MATERIAL	\$1,146.00
CAR QUEST AUTO PARTS	VEHICLE REPAIR	\$62.31
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$503.92
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,095.00
CHASE CARD SERVICES	POSTAGE/SHIPPING	\$284.27
DEMCO	OPERATING SUPPLIES	\$114.76
EC INC	OTHER CAPITAL EQUIP	\$285.00
ENTWISLE, ANGIE	JANITORIAL EXPENSE	\$300.00
HANKS CONSTRUCTION	BLDG MAINT & REPAIR	\$520.00
HUPP ELECTRIC MOTORS, INC	OTHER CAPITAL EQUIP	\$7,984.80
IOWA ASSOCIATION OF MUNICIPAL	TRAINING	\$45.00
IOWA ONE CALL	OTHER PROF SERV EXP	\$63.00
JIMS AUTO BODY	VEHICLE REPAIR	\$30.00
JOHN DEER FINANCIAL	MINOR EQUIPMENT	\$45.47
JOHNSON COUNTY REFUSE INC	OTHER PROF SERV EXP	\$3,097.50
KEYSTONE LABORATORIES, INC	OTHER PROF SERV EXP	\$429.80
KOCHS SERVICE & SUPPLY LLC	GROUPS MAINTENANCE & REPAIR	\$52.91
MECHANICSVILLE TELEPHONE CO	TECHNOLOGY SERVICES EXP	\$351.16
MORAVEK, MATT	VEHICLE REPAIR	\$41.66
NAPA AUTO PARTS	MINOR EQUIPMENT	\$39.26
NICK LANGE	TELECOMMUNICATIONS	\$30.00
ODD JOBS INC	OTHER PROF SERV EXP	\$1,680.00
POLAR ENGRAVING	MERCHANDISE FOR RESALE	\$60.50
QUILL	OPERATING SUPPLIES	\$416.59
SANDRY FIRE SUPPLY LLC	ALLOWANCES - UNIFORMS	\$328.00
SARAH INNES	REFUND	\$126.97

SEEHUSEN INSURANCE AGENCY	INSURANCE EXPENSE	\$41,433.00
TIPTON CONSERVATIVE & ADVERTIS	PRINTING & PUBLISHING EXP	\$288.87
US CELLULAR	TELECOMMUNICATIONS	\$88.87
US POST OFFICE	OTHER CONTRACTUAL SERVICE	\$90.00
USA BLUEBOOK	OTHER CAPITAL EQUIP	\$126.53
VITAL IMAGERY LTD	SUBSCRIPTION & ED MATERIAL	\$50.00
WALMART	OFFICE SUPPLIES	\$86.83
J&M DISPLAYS	ADVERTISING EXPENSE	\$150.00
KOCH, DANIEL & YOLUNDA	TRAINING	\$936.32
PAYROLL	WAGES	\$11,954.27

Total Receipts and Disbursements for month of February by fund

Fund	Receipts	Disbursements
General	4,835.13	14888.56
Road Use Tax	11,845.09	2,576.96
Employee Benefit	201.94	
Local Option Sales Tax	7,666.20	
Library Expendable Trust	118.08	
Ball Park Fund	120.40	
Ambulance Trust	922.91	977.36
Debt Service	193.65	
Water Utility	8,911.86	1,576.83
Sewer Utility	6,010.13	2,543.27
Solid Waste	8,132.88	4,459.00
Storm Water Utility	972.90	
Water Deposit	50.00	

Receive visitors/public comment: Rod Ness reported on the Cedar County Economic Development and the strategy for the Grow Here Campaign to promote Cedar County and the communities within. CCEDCO is offering a community driven approach to economic development based on a local first orientation, focused on long-term sustainable growth by leveraging existing community assets.

Ron Baker provided an update on the status of the fundraising for Mechanicsville Fireworks indicating that the goal was \$7,000 but currently at \$6200. Several businesses have made recent donations, but overall donations are down and the cost of the fireworks is up. Expressed appreciation for the support the city has done in the past with covering the cost for the insurance for the special event and if any additional support could be provided it would be much appreciated. Last year the cost of the insurance was \$859 for the one day event. Council thank Ron for sharing and Mayor Butler and Coppess were asked to look within the budget to see if additional funding could be provided for this community event.

Open the Public Hearing for proposed Budget for 2016-17. Mayor Butler opened the public hearing on the proposed budget for 2016-17, hearing no comments for or against the proposed budget, Pam Cavey motioned, Rob Davis seconded to close the public hearing. Ayes all. Hearing was closed.

REPORTS:

Ambulance Report: Lonni Koch reported 15 ambulance calls. Applications from 6 volunteers have been received. Brenda Jilovec enrolling in the 4 week EMT class at the U of I May 17. Joel Polhamus prior EMT from 2006 – 2009, Danny Coppess EMT and FF2 works in the district; Linda Coppess, Verna First and Brittany Rodgers are all newly certified “Stanwood EMT’s” that are temporary volunteers who are willing to go on calls and be on the Mechanicsville schedule while the paperwork is being done to get Stanwood’s service back on line and Adam Paidar completed an application to join the Fire Department. Pam Cavey motioned, Dave Furry seconded to approve the applicants. Ayes all. Motion carried.

Fire Report: Lonni Koch reported 3 calls. One for EMS assist, a trash fire, and a sump pump fire. March 26th is the Annual Fireman’s Dance at Bubba’s. Lonni completed a grant application with the Cedar County Community Foundation for gear lockers. Travis Galloway returned to active fire fighter.

Dave Furry motioned, Dee Cook seconded to approve the Mayor signing the permit for the fireworks. Ayes all. Motion carried.

A request for 2 pairs of fire boots @ \$275 each and 3 pc fire bunker gear (2 coats, 1 pant) was approved with a motion by Pam Cavey and a second by Rob Davis. Ayes all. Motion carried.

Police report: Chief Tim Horihan summary of activity from 2/8/16 to 3/7/16 which included 40 business checks; 3 agency assists; 1 fire assist; 1 medical assist; 1 narcotics case; 13 citizens assist; 1 motorist assist; 2 nuisance; 3 theft; 1 trespass; 1 harassment; 1 assault; 1 disorderly conduct; 2 suspicious activity; 11 animal cases including a missing dog; missing cat, barking dog, 4 at large dogs, stray cat, skunk and 2 coyotes; 1 juvenile; 3 citizens ride along; 1 motor vehicle accident; 2 civil cases; 6 general public safety; 4 DT refresher classes and SFST instructor completed; county meeting; 14 parking violations; 35 traffic stops; 55 warnings with 6 citations.

Pam Cavey motioned, Dee Cook seconded to approve Chemical Munitions Instructor School at a cost of \$357 in Des Moines will stay at base in Des Moines. Ayes all. Motion carried. Council was updated on the reserve policy that it involves providing a shirt, pants, and a badge and reimbursing for physicals. They cannot do OWI’s or assault cases, must be in radio contact with a certified officer. Currently has 8 applicants that are scheduled to take the physical agility test on the 29th. Once they complete the training, then a couple of them will be selected to be reserve officers. There was some additional discussion regarding the article in the paper and the possibility of the county charging for dispatch fee. Additional information is needed regarding what is being included in that proposed fee and how it was being calculated.

Public Works Report: Lange was absent. Dee Cook motioned, Rob Davis seconded to approve attending the Consumer Confidence report workshop in Ankeny \$45. Ayes all. Motion carried. Mayor Butler informed council that the pump was reinstalled at the

sewer plant and working on an issue with air in the water pipes at a residence on No Name Street.

Administration Report: US Highway 30 meeting will be Friday, March 11 at 10 am in Marshalltown, Severe Weather week Tornado drill will be March 23 at 10am, if there is actual severe weather on Wednesday, the drill will be Thursday, March 24. IMFOA will be April 20-23 in Des Moines.

New Business discussion and possible action on:

Resolution 2016-3 approving FY2017 Budget: Rob Davis motioned, Dee Cook seconded to approve the 2017 Budget as published. Roll call vote: Ayes: Furry, Cook, Cavey, Davis, and Taylor. Nays: None. Resolution adopted.

Resolution 2016-4 setting wages for FY2017: Dee Cook motioned, Pam Cavey seconded to approve resolution 2016-4 setting the wages for FY17. Roll call vote: Ayes: Furry, Cook, Cavey, Davis, and Taylor. Nays: None. Resolution adopted.

Ordinance 282 increasing fees for solid waste: Pam Cavey motioned, Dee Cook seconded to approve the first reading of the ordinance (increases the solid waste fees to \$11.75, \$15, and \$18) effective with the billing that is due July 15, 2016. Ayes all. Motion carried.

Dee Cook motioned, Pam Cavey seconded to waive the second and third readings of ordinance 282. Ayes all. Motion carried.

Dee Cook motioned, Pam Cavey seconded to adopt Ordinance 282. Roll call vote: Ayes: Furry, Cook, Cavey, Davis, and Taylor. Nays: None. Ordinance adopted.

Setting the date for Spring Clean-up & cemetery clean up (April 11-15) Dave Furry motioned, Dee Taylor seconded to set the date for Spring Clean up to be April 12 and the cemetery cleanup will be April 11-15. Ayes all. Motion carried.

Will there be a spring leaf pick up? Council declined to start a spring leaf pick program. Yard waste may be taken to the city shed beginning April 2 from 8-12.

Nuisance abatement on Jackson Street: Council discussed information received from the City attorney regarding the abatement process. Indicated that police department should verify that the building is secure and if not proceed with abatement accordingly.

Committee reports: Dee Taylor reported talking with Keith Lehrman about scheduling games at the ball field this season and was informed that if the city puts lights up they would schedule games. No lights - No games. Also was given information that the lights in Stanwood were going to have the power cut. Coppess was asked to follow up on possibility of moving lights, asked to contact Challis about fertilizing the field, and contact Tipton recreation to let them know about the availability of the fields in Mechanicsville if needed for scheduling youth games.

Set next regular meeting date: 4/11/16 at 7:00 p.m.

ADJOURN: There being no further business to come before the Council at this time, council member Pam Cavey motioned, Rob Davis seconded, to adjourn the meeting at 9:02 p.m. Ayes all. Meeting adjourned.

ATTEST:

Linda K. Coppess, MMC
City Clerk/Finance Officer

Larry Butler, Mayor