

Minutes City of Mechanicsville
REGULAR COUNCIL MEETING
February 8, 2016

The Mechanicsville City Council met in regular session on Monday, February 8, 2016 at City Hall. Mayor Larry Butler called the meeting to order at 6:00 p.m. Council members present for roll call were Dave Furry, Pam Cavey, Rob Davis, Dee Cook, and Dee Taylor arrived at 6:15. Others present included Nick Lange and Lonni Koch.

CONSENT AGENDA: Dee Cook motioned, Rob Davis seconded to approve the consent agenda including the agenda, minutes from 1/11/16, finance reports, claims, and the renewal of liquor license for Bubba's Sports Bar. Roll call vote: Ayes: Furry, Cook, Cavey, and Davis. Nays: None. Taylor absent. Motion carried.

The claims approved were as follows:

COLLECTION SERVICES CENTER	PAYROLL	\$686.44
STATE OF IOWA	SALES TAX	\$1,166.64
IRS	PAYROLL	\$4,555.72
IPERS	PAYROLL	\$2,661.93
BRIDGE COMMUNITY BANK	OTHER CONTRACTUAL SERVICE	\$24.40
ENTWISLE, ANGIE	JANITORIAL EXPENSE	\$350.00
CEDAR RAPIDS PHOTO COPY INC	OTHER CONTRACTUAL SERVICE	\$42.00
AGVANTAGE FS INC	VEHICLE OPERATIONS	\$563.00
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$6,892.55
AMAZON.COM	LIBRARY MATERIALS	\$525.70
BAKER, TERA	TRAINING	\$35.00
BANYON DATA SYSTEMS INC	OTHER CONTRACTUAL SERVICE	\$795.00
CAR QUEST AUTO PARTS	OPERATING SUPPLIES	\$48.47
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$552.23
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,080.00
CHASE CARD SERVICES	OFFICE SUPPLIES	\$304.45
DEMCO	OPERATING SUPPLIES	\$105.86
EC INC	OTHER PROF SERV EXP	\$380.00
ENTWISLE, ANGIE	JANITORIAL EXPENSE	\$300.00
HORIHAN, TIMOTHY	OTHER CAPITAL EQUIP	\$82.77
IMFOA	ASSOCIATION DUES	\$20.00
IOWA ASSOCIATION OF MUNICIPAL	OTHER PROF SERV EXP	\$533.75
IOWA ONE CALL	OTHER PROF SERV EXP	\$63.00
JIMS AUTO BODY	VEHICLE REPAIR	\$197.84
JOHN DEER FINANCIAL	OPERATING SUPPLIES	\$2.98
JOHNSON COUNTY REFUSE INC	OTHER PROF SERV EXP	\$3,097.50
KEYSTONE LABORATORIES, INC	OTHER PROF SERV EXP	\$310.00
KIRKWOOD COMMUNITY COLLEGE	TRAINING	\$10.00
KNUTH LAW OFFICE	LEGAL EXPENSE	\$146.17
MECHANICSVILLE TELEPHONE CO	TELECOMMUNICATIONS	\$359.46
NICK LANGE	TELECOMMUNICATIONS	\$30.00
QUILL	OFFICE SUPPLIES	\$828.49
SEEHUSEN INSURANCE AGENCY	INSURANCE EXPENSE	\$269.00
STATE OF IOWA	ACCOUNTING & AUDITING EXPENSE	\$1,200.00
THE UPS STORE 2162	POSTAGE/SHIPPING	\$59.87
TIPTON CONSERVATIVE & ADVERTIS	PRINTING & PUBLISHING EXP	\$191.14

US CELLULAR	TELECOMMUNICATIONS	\$137.19
WALMART	OPERATING SUPPLIES	\$13.98
WAPSIPINICON ALMANAC	LIBRARY MATERIALS	\$9.00
PAYROLL	WAGES	\$11,879.35

Total Receipts and Disbursements for month of January by fund

Fund	Receipts	Disbursements
General	17,189.71	14,342.02
Road Use Tax	10,306.26	2,875.58
Employee Benefit	2,484.14	3,674.07
Local Option Sales Tax	7,666.18	
Library Expendable Trust	107.53	
Ball Park Fund		770.00
Ambulance Trust	15,778.31	798.29
Fire Trust	0.00	
Gift Trust		
Debt Service	2,239.29	
Perpetual Care	0.00	
Water Utility	9,103.62	8,297.53
Sewer Utility	7,023.17	3,803.97
Solid Waste	8,636.32	5,479.65
Storm Water Utility	1,030.45	19.32
Water Deposit	125.37	

Receive visitors/public comment: None.

REPORTS:

Ambulance Report: Lonni Koch reported 9 ambulance calls.

Fire Report: Lonni Koch reported 4 calls all to assist EMS for lifting. Pam Cavey motioned, Dee Cook seconded to approve 4 to attend fire school at a cost of \$310 in Ames. Ayes all. Motion carried. Mileage and hotel expenses will also be incurred. A jumper pack was also reported as being purchased to replace a failed unit. The fire and ambulance budget requests were also reviewed.

Police report: Chief Tim Horihan was absent due to training in Johnston; but provided a written summary of activity from 1/11/16 to 2/8/16 which included 122 business checks; 6 agency assists; 1 medical assist; 21 citizens assist; 2 theft; 1 Domestic; 3 harassment; 1 citizen complaint; 6 animal cases; 3 juvenile; 2 civil cases; 4 general public safety; 1 community event; 4 hours Defensive Tactics refresher course preparation; CPR recertification; 18 parking violations; 25 traffic stops; 42 warnings with 3 citations.

Public Works Report: Lange reported that 8 meters have been sent in to be replaced under warranty. When the new ones are received they will have 20 year warranty and the next 8 will be installed and sent in until the list of 40 or so are replaced and working again. East well has some air in lines, Cahoy coming on Tuesday to pressure test;

dump truck blade settled and then it would not go back up and the frame needs to be fixed or welded, and reminded council that in 2011 well #2 was inspected and recommended a new well in 5-7 years, towers need to be calibrated, also shared cost information from JJJ Enterprise on another 700 feet of water line replacement at ~\$42,000.

Administration Report: Coppess reported receiving correspondence from the Department of Justice regarding under age tobacco sales.

Old Business discussion and possible action on:

Sealed bids for tree removal project: Notice was published in the paper requesting bids for the removal of trees from the right of way. One sealed bid was received from Odd Jobber. Dave Furry motioned, Rob Davis seconded to accept the bid for \$21,600. Ayes all. Motion carried.

Ordinance on removal of snow, ice and accumulations from sidewalks: Motion by Dave Furry, second by Dee Taylor to approve the first reading of the ordinance as: It is the responsibility of the abutting property owners to remove snow, ice and accumulations promptly from sidewalks. If a property owner does not remove snow, ice or accumulations within 24 hours, the City may do so and assess the costs against the property owner for collection in the same manner as a property tax. Ayes all. Motion carried.

Dave Furry motioned, Dee Taylor seconded to waive the second and third readings of the ordinance. Ayes all. Motion carried.

Motion by Dave Furry, second by Dee Taylor to adopt the ordinance. Roll call vote: Ayes: Furry, Taylor, Cook, Cavey, and Davis. Nays: None. Motion carried.

Ordinance on Grass/Weeds: Council read draft ordinance and in discussion determined to first alter the process of how our existing ordinance is enforced starting with having the initial notice be reviewed by the city attorney and to clarify the steps that need to be followed in the abatement process. Dee Cook motioned, Dee Taylor seconded to request clerk to review with the city attorney. Ayes all. Motion carried.

New Business discussion and possible action on:

2017 Budget Work Session: Council entered into work session and began with reviewing the proposed 2 1/2% increase in wages, determined to reallocate the wages of the PWD to 50% RUT Fund and not allocate any to the Solid Waste Fund since this is primarily handled by the assistant, the recent increase in expenses will require garbage rates to be increased by \$3 per month. An ordinance will be prepared for future meeting. There are still funds available this FY to repair some additional catch basins. The water fund needs included the future well and replacement of exiting water main on Second Street between Madison and Jackson. The needs identified within the sewer department include camera and jetting work; an exhaust fan for the lift station, NH3 levels being too high; replacing 5 aerators at ~\$2500, raising additional manholes,

and pump repair work. The Road Use Tax fund needs identified include replacing the 2000 Intl dump truck, the 1995 JD loader tractor, Street seal coating, replacing defective signage. The capital equipment/vehicle request from the Fire Department included replacing the 1996 Dodge Ram 4x4 at an estimated cost of ~\$170,000-\$200,000. The ballfield trust wish list included lights at ~\$80,000; sidewalk, and cement pads for under the bleachers. The General Fund requests included a mower with rear discharge, library building maintenance; MB sink faucet; removal of the chimney at the MB; Ash Tree removal, police computer and software ~\$10,000 plus annual costs of ~\$2800; and cemetery software and training ~\$1200. The roof at the fire station was repaired this past fall and the station doors caulked in 1/2016. Additional consideration was given for a contribution in addition to the insurance to go towards the fireworks and meals on wheels program for the senior dining. It was noted that the cost to pay the 4 hours OT to do the water testing on the weekends has increased the overtime wages by \$7,210.

Set the Date for Public Hearing on Proposed Budget for FY17: March 7, 2016 at 7:00 p.m.

Set next regular meeting date: 3/7/16 at 7:00 p.m

ADJOURN: There being no further business to come before the Council at this time, council member Pam Cavey motioned, Rob Davis seconded, to adjourn the meeting at 9:30 p.m. Ayes all. Meeting adjourned.

ATTEST:

Linda K. Coppess, MMC
City Clerk/Finance Officer

Larry Butler, Mayor