

Minutes City of Mechanicsville  
REGULAR COUNCIL MEETING  
JANUARY 9, 2023

The Mechanicsville City Council met in regular session on Monday, January 9, 2023 at 102 N John Street, Mechanicsville. Mayor Andrew Oberbreckling called the meeting to order at 6:30 p.m. Council members present for roll call were Amy Bishop, Adam Paidar, Doug Weber, Jennifer Lester, and Randy Brown. Others present included Rick Scott, Daniel Pike, Josh Miller, Jake Koch, Meredith Dehmer, Donna Paup, Dan Paidar, Caleb Galloway, and Emily Linebaugh, V&K.

**CONSENT AGENDA:**

Adam Paidar motioned, Jennifer Lester seconded to approve the consent agenda including the agenda, the minutes from 12/12/22; the finance reports, and claims. Roll call vote: Ayes: Bishop, Paidar, Weber, Lester and Brown. Nays: None. Motion carried.

The following claims were approved:

ACE HARDWARE	BLDG MAINT & REPAIR	\$161.67
AIRGAS NORTH CENTRAL	OTHER CONTRACTUAL SERVICE	\$565.44
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$9,405.87
ALTORFER INC.	MINOR EQUIPMENT	\$2,500.03
AUTOMATIC SYSTEMS CO	TRAINING	\$561.25
BADGER METER	OTHER CONTRACTUAL SERVICE	\$13.20
BAKER & TAYLOR	LIBRARY MATERIALS	\$282.54
BANKERS BANK	GROUND MAINTENANCE & REPAIR	\$147.58
CAR QUEST AUTO PARTS	VEHICLE REPAIR	\$47.44
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$1,549.22
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,224.00
CHASE CARD SERVICES	POSTAGE/SHIPPING	\$328.56
COPPESS, LINDA	TELECOMMUNICATIONS	\$30.00
DANIEL PIKE	TELECOMMUNICATIONS	\$30.00
DELTA DENTAL	GROUP INSURANCE	\$623.98
ECIA	OTHER PROF SERV EXP	\$2,320.70
ELLIOTT EQUIPMENT	OTHER CAPITAL EQUIP	\$1,148.00
IA DEPT OF PUBLIC SAFETY	SUBSCRIPTION & ED MATERIAL	\$300.00
JOHN DEER FINANCIAL	MINOR EQUIPMENT	\$31.99
KOCH OFFICE GROUP	OTHER CONTRACTUAL SERVICE	\$310.88
KOCHS SERVICE & SUPPLY LLC	OPERATING SUPPLIES	\$149.31
LYNCH FORD	VEHICLE REPAIR	\$472.50
MECHANICSVILLE TELEPHONE CO	TELECOMMUNICATIONS	\$444.31
ODD JOBS INC	OTHER PROF SERV EXP	\$450.00
OVESON REFUSE & RECYCLING LLC	OTHER PROF SERV EXP	\$3,150.00
QUILL	OPERATING SUPPLIES	\$116.53
SCOTT, RICKY	TELECOMMUNICATIONS	\$30.00
STATE OF IOWA	ACCOUNTING & AUDITING EXPENSE	\$9,269.50
THOMAS & CLARK LLC	LEGAL EXPENSE	\$1,118.75
TIPTON CONSERVATIVE & ADVERTIS	PRINTING & PUBLISHING EXP	\$139.74
US CELLULAR	TELECOMMUNICATIONS	\$131.33
WELLMARK BC BS	GROUP INSURANCE	\$13,025.07
ZOLL MEDICAL CORPORATION	OTHER CONTRACTUAL SERVICE	\$560.00
AMAZON CAPITAL SERVICES	LIBRARY MATERIALS	\$429.80

FIDELITY SECURITY LIFE	GROUP INSURANCE	\$120.02
LISBON-MT VERNON AMBULANCE	OTHER PROF SERV EXP	\$1,200.00
CEDAR COUNTY SHERIFFS RESERVES	OTHER PROF SERV EXP	\$480.00
CVIKOTA	OTHER CONTRACTUAL SERVICE	\$38.83
PAYROLL		52,817.68

Total Receipts and Disbursements for month of December by fund

Fund	Receipts	Disbursements
General	38,619.15	31,075.74
Road Use Tax	11,959.77	4,720.29
Employee Benefit	4,850.10	10,104.43
Local Opt Sales Tax	22,352.14	
Library Trust Fund	1,020.60	
Ambulance Trust	2,501.71	4,085.23
Tree Trust Fund	10.03	
Debt Service	3,071.09	3,840.67
Water Utility	8,259.35	3,052.57
Sewer Utility	27,455.23	4,744.98
Sewer Sinking Fund		564.00
Solid Waste	10,978.32	5,275.21
Storm Water Utility	1,091.75	7.20

**Receive visitors/public comment:** None.

**REPORTS:**

**Library budget requests:** Library presented proposed budget requests.

**Ambulance Report:** No report. Amy Bishop motioned, Adam Paidar seconded to approve Shonda Jeffrey taking the EMT class at a cost of \$2309.50. Ayes all. Motion carried.

**Fire Report:** Jake Koch reported 12 calls for December and 112 for the year. Training will be a walk-through of the school and Trustee meeting will be the 24<sup>th</sup>. The Grain bin Rescue equipment has been ordered and Cascade system is on order. 168 blew a tire. New members Jeff Hotz and Shonda Jeffrey. Alex Paidar, Luke Jeffrey, and Jeff Hotz currently taking FF1. Dan Paidar provided information on potential truck replacement at an estimated cost of \$406,970 and a need for air packs. There isn't enough time to do required public hearings for a bond levy and be able to implement the debt service tax for the FY24 budget.

**Police Report:** Rick Scott reported 28 Calls for service, 3 theft; 4 traffic stops, 4 warnings, 5 investigations worked, 4 public assist; 2 animal calls, 5 assist other agencies, 3 assaults and 528 miles driven. Police budget request was to participate in sharing the cost of replacing the server at the Sheriff's office at \$3000. Also would like

consideration given to changing the snow emergency ordinance and the times for the no overnight parking on First St.

**Public Works Report:** Daniel Pike reported working on installing meters, removing snow for 3 events, the waste water plant is up and running with the exception of the UV lights which seem to have a bad weld on them and work being done to get them replaced. Reviewed budget wish list for a work body on the F250, electrical work at the shop, and potentially replacing the dump truck or the dump box and wiring on the current truck. Also suggested consideration for a pay increase for assistant director Miller.

**Administration Report:** Coppess reported completing the annual filings of W2's, 1099's, monthly sales tax and WET tax reports, 941 Quarterly report, and the Quarterly unemployment report filed. There will be a lunch and learn at West Branch on Thursday with ECIA, and reminder of the holiday on Monday 1/16/23. A walk thru was done on Friday to go thru punch list for waste water plant project. Insurance Audit was done report should be available soon.

**Discussion and possible action on:**

**Follow up on nuisances Siver's building:** Review of steps taken so far. Discussion on options for the owner to take responsibility to get the building down. City can call and get cost estimates from contractors. Issue citation to appear in court. 311 W South Street has been cited and served. Mayor authorized police chief to sign nuisance abatement letters.

**Crestview Drive turnaround status:** Reviewed situation with rock washing away creating pot holes, city needing 2 routes to access wastewater plant; and where to put snow, explore fencing the north side of the drive/lane rather than the south so that the fence can be removed at both ends of the drive/lane, reshaping area and installing large rock that won't wash away, as well as doing a survey of the city property.

**Seeding stock pile-Consideration of change order #5:** Adam motioned, Amy seconded to approve the change order #5. Ayes: Adam Paidar, Jen Lester, Doug Weber and Amy Bishop. Nays: Randy Brown. Change order approved.

**Name Official Newspaper as Tipton Conservative and Name City attorney Jeff Clark:** Jen Lester motioned, Amy Bishop seconded to name Tipton Conservative and Jeff Clark. Ayes all. Motion carried.

**Appoint Mayor pro-tem:** Andrew Oberbreckling appointed Amy Bishop.

**Mayor committee appointments:** **Public Safety:** Amy Bishop, Adam Paidar; **Public Works** Amy Bishop, Adam Paidar; **Culture & Recreation:** Jennifer Lester & Amy Bishop; **Health & Social Services:** Jennifer Lester & Randy Brown **Community & Economic Development:** Amy Bishop & Doug Weber; **General Government:** Doug Weber & Amy Bishop; **Debt Service:** Jennifer Lester & Randy Brown; **Capital Project:** Randy Brown & Adam Paidar; **Business**

**Enterprises:** Doug Weber & Amy Bishop

**Resolution 2023-01 setting amounts for fire/ambulance township contracts:**

Jennifer Lester motioned, Doug Weber seconded to prepare the contracts the same as the prior year with a split of 10 cents going to support the ambulance and the remaining 50 <sup>3</sup>/<sub>4</sub> to fire. Ayes: Doug Weber, Amy Bishop, Randy Brown, Jennifer Lester. Nays: Adam Paidar; Resolution adopted.

**Budget FY23-24:** Budget requests were reviewed and consideration for the consumer price index being at 8.1%. The **salary resolution 2023-02 was reviewed** and after considerations motion by Doug Weber, seconded by Jen Lester to approve a 5% salary increase for full and part time employees. Ayes: Doug Weber, Amy Bishop, Adam Paidar, Randy Brown, and Jen Lester. Nays None. Resolution adopted.

Internal Revenue Service has set the mileage rate for 2023 to .655/mile for business use. **Resolution 2023-03 to change city mileage rate to match IRS rate** was approved with a motion by Jen and second by Amy Bishop. Ayes: Doug Weber, Amy Bishop, Adam Paidar, Randy Brown, and Jen Lester. Nays: None. Resolution adopted.

**Setting the date for public hearing on the maximum property tax dollars (2/13/23):**

Jen Lester motioned, Adam Paidar seconded to set the date for the hearing for February 13, 2023. Ayes all. Motion carried.

**2023 Mini Grant Application \$1000 and/or Community Foundation Grant:** Amy Bishop motioned, Randy Brown seconded to approve applying for the 2 grants with priority being given to the storage shed, concrete bag toss game, ladder toss, and then the concrete disc 4 connect. Ayes all. Motion carried.

**Correspondence** from the Office of Auditor of State notifying city that they are anticipating the annual auditing expense will be increasing due to changes impacting the accounting industry as the hourly rates are going up substantially to retain and hire accountants and auditors.

**Set next meeting date:** 2/13/2023 6:30 p.m. at the Memorial Building

**Mayor's Comments:** None.

**ADJOURN:** There being no further business to come before the Council at this time, council member Jen Lester motioned, Adam Paidar seconded to adjourn the meeting at 8:10 p.m. Ayes all. Meeting adjourned.

ATTEST:

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Linda K. Coppess, MMC

Andrew Oberbreckling, Mayor