

Minutes City of Mechanicsville
REGULAR COUNCIL MEETING
November 13, 2017

The Mechanicsville City Council met in regular session on Monday, November 13, 2017 at City Hall. Mayor Dave Furry called the meeting to order at 7:00 p.m. Council members present for roll call were Dee Taylor, Dee Cook, Rob Davis, and Pam Cavey. Andrew Oberbreckling was absent. Others present included Lonni Koch, Tim Horihan, Nick Lange, Donna Paup, Scott Schroeder, and Lou Licht.

CONSENT AGENDA: Dee Cook motioned, Rob Davis seconded to approve the consent agenda including the agenda, minutes from 10/30/17, finance reports, and claims. Roll call vote: Ayes: Taylor, Cavey, Cook, and Davis. Nays: None. Absent: Oberbreckling. Motion carried.

The claims approved were as follows:

CHASE CARD SERVICES	POSTAGE/SHIPPING	\$650.58
COLLECTION SERVICES CENTER	PAYROLL	\$343.22
IRS	PAYROLL	\$2,426.67
KOCH, YOLUNDA	TRAINING	\$419.84
ACCO	CHEMICALS	\$227.00
ACE HARDWARE	BLDG MAINT & REPAIR	\$26.99
ACTUALLY CLEAN CARPETS	BLDG MAINT & REPAIR	\$670.00
AIRGAS NORTH CENTRAL	MINOR EQUIPMENT	\$46.35
ALERT ALL	SAFETY SUPPLIES	\$51.00
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$6,343.04
AMAZON.COM	LIBRARY MATERIALS	\$670.90
ANAMOSA AERA AMBULANCE	OTHER PROF SERV EXP	\$75.00
BANKERS BANK	OPERATING SUPPLIES	\$10.23
BRIDGE COMMUNITY BANK	POSTAGE/SHIPPING	\$39.35
BRITTANY ROGERS	TRAINING	\$246.40
BUSINESS RADIO SALES & SERVICE	MINOR EQUIPMENT	\$334.13
CAR QUEST AUTO PARTS	VEHICLE REPAIR	\$55.29
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$489.72
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$2,262.00
CEDAR RAPIDS PHOTO COPY INC	OTHER CONTRACTUAL SERVICE	\$96.00
COPPESS, LINDA	MEETINGS & CONFERENCES	\$195.27
EAGLE ENGRAVING, INC	ALLOWANCES - UNIFORMS	\$36.00
ENTWISLE, ANGIE	JANITORIAL EXPENSE	\$735.00
FULL AUTO REPAIR	VEHICLE REPAIR	\$760.88
HART-FREDERICK CONSULTANTS PC	ENGINEERING EXPENSE	\$608.75
IOWA LEAGUE OF CITIES	TRAINING	\$45.00
IOWA ONE CALL	OTHER PROF SERV EXP	\$38.70
IOWA PRISON INDUSTRIES	POSTS/SIGNS	\$28.00
IOWA RURAL WATER	OTHER PROF SERV EXP	\$275.00
JOHN DEER FINANCIAL	BLDG MAINT & REPAIR	\$3.39
JOHNSON COUNTY REFUSE INC	OTHER PROF SERV EXP	\$3,097.50
KEYSTONE LABORATORIES, INC	OTHER PROF SERV EXP	\$649.00
KIRKWOOD COMMUNITY COLLEGE	TRAINING	\$65.00
KLOCKES EMERGENCY VEHICLES	VEHICLE REPAIR	\$149.73
KNUTH LAW OFFICE	LEGAL EXPENSE	\$384.45

KUNAU IMPLEMENT CO INC	VEHICLE REPAIR	\$14.98
MECHANICSVILLE TELEPHONE CO	TELECOMMUNICATIONS	\$387.41
MIDWEST PATCH	STREET MAINT EXP	\$358.40
NAPA AUTO PARTS	VEHICLE REPAIR	\$28.42
NICK LANGE	TELECOMMUNICATIONS	\$30.00
OVERHEAD DOOR COMPANY	BLDG MAINT & REPAIR	\$482.00
QUILL	OFFICE SUPPLIES	\$69.38
SERVICE MASTER RESTORE	BLDG MAINT & REPAIR	\$2,618.10
THOMPSON TRUCK & TRAILER INC	VEHICLE REPAIR	\$970.49
TIPTON CONSERVATIVE & ADVERTIS	PRINTING & PUBLISHING EXP	\$284.70
TUMBLEWEED PRESS INC	SUBSCRIPTION & ED MATERIAL	\$299.50
US CELLULAR	TELECOMMUNICATIONS	\$62.35
USA BLUEBOOK	OTHER CAPITAL EQUIP	\$2,571.47
WALMART	OFFICE SUPPLIES	\$96.03
WELLMARK BC BS	GROUP INSURANCE	\$4,143.03
WENDLING QUARRIES INC	BLDG MAINT & REPAIR	\$77.00
LITSCHER, BEN	TRAINING	\$110.00
PAYROLL	WAGES	\$13,025.53

Total Receipts and Disbursements for month of October by fund

Fund	Receipts	Disbursements
General	122,966.28	16,233.42
Road Use Tax	9,850.62	2,945.50
Employee Benefit	20,170.54	2,867.01
Local Option Sales Tax	7,388.70	
Library Trust	9.42	
Ambulance Trust	2,703.02	1,658.26
Debt Service	17,639.86	
Perpetual Care		
Water Utility	8,607.38	18,633.52
Sewer Utility	8,978.10	5,771.72
Storm Water Utility	1,020.62	4,915.10
Solid Waste	9,941.95	4,849.81
Water Deposit	250.00	0.00

Receive visitors/public comment:

Lou Licht informed the council that he has accomplished what he was hoping to do using the Perlite and tree roots putting the waste water through the bags for 16 hours. Estimates a 70% cost savings if irrigating into the field. Shared data collected and recommended that the preliminary evaluation should include the PhAGR system, his staff would participate and be paid for any design work, would participate with engineer, including meeting with the IDNR, his staff would involve the ISOSWA new technology evaluation group to help identify essential demonstration protocol, if prototype system is allowed, the objective for timing is a demonstration period that is monitored and objective to help find additional funding for City to install and monitor treatment. A copy of the information provided will be forwarded to V&K.

REPORTS:

Ambulance Report: Koch reported 16 calls for the month, currently in the second year of a 5 year contract with I Am Responding, but wanting to trial the Who is Responding app for 45 days which allows the responders to also hear the dispatch information over their phone. Some discussion about the EMT class and the reimbursement policy.

Fire Report: Koch reported 9 calls with 5 being EMS assist, a grass fire MA Tipton, trash burning, MVA, and a car stuck on the RR tracks. Election of officers for 2018 are Lonni Koch, Chief; Jake Koch, 1st assistant; Matt Shields, 2nd Assistant; Dan Baker, 3rd assistant; Dan Paidar, President; Ben Litscher, VP; Austin Knake, Training Officer; Secretary, Brittany Rogers; and Treasurer, Ron Baker. Santa will be at the station on December 16. The Mechanicsville Community Organization is planning to do cookies and craft time.

Police report: Tim Horihan gave his summary of activity from 10/09/17 to 11/13/17 which included 47 business checks; 5 agency assists; 1 medical assist; 16 citizen assist; 3 general public safety; 2 theft/fraud; 2 trespass; 3 assault; 1 harassment; 3 suspicious activity; 5 animal cases; 1 juvenile case; 1 MVA; 2 welfare checks; 1 civil cases; 2 Nuisance/Noise; 1 community event; 3 meetings; 1 training; 42 traffic stops; 53 warnings; and 7 citations. The part time police opening will be posted at city hall and the post office for 10 days. This will be for fill-in during time off or approximately 3 eight hour shifts each month.

Public Works Report: Lange reported winterizing the park shelter and concession stand, pump 2 has a seal leak at the lagoon; lagoon 3 just about over flowed as the one pipe is plugged, went to get the jetter and found out it is broke down; Clarence asked about getting it fixed.

Administration Report: Coppess shared the information given to V&K during the meeting that was held on November 7 and there will be a Budget workshop in Iowa City on Thursday, November 16.

Old business discussion and possible action on:

Health Insurance Renewal: Scott Schroeder was available to answer additional questions about the health insurance plans currently available for employees. Dee Cook motioned, Dee Taylor seconded to continue with the grandfathered plan for the full time employees. Ayes all. Motion carried.

Lagoon/Wastewater Improvement Project: Population projections/comprehensive plan or other study? 1977 Land Use Plan was the last one done. Request ECIA to provide an estimated cost on updating the comprehensive plan, but not received yet. Any input from council on 10 year plan, any expectations for an increase in population with changes being made to Highway 30? After some discussion and input from council members determined expectation is for growth to remain constant with little change. No major shifts at this time.

New business discussion and possible action on:

Review Chapter 165: Zoning Ordinance: In addition to reviewing the current ordinance a copy of Lisbon's code was also looked at and Dee Cook requested that the city council put the questions before the Planning and Zoning Commission regarding if items in the chapter should be made more specific, should the permits have an expiration date? What happens if they expire and not done? How to implement penalties for non-compliance? Possibly incorporate building inspections, building height regulations? Percentage of lot for accessory buildings? Pam Cavey motioned, to send to P&Z to review and provide input back to the Council. Dee Taylor seconded. Ayes all. Motion carried.

East Park Sidewalk replacement/bank landscape: Dee Cook motioned, Rob Davis seconded to replace the sidewalk and to complete the dirt work needed in shaping the bank so that it can be mowed on the south side of the East Park. Ayes all. Motion carried.

Proposals received for copier replacement: Pam Cavey motioned, Dee Cook seconded to approve the proposal from Koch Brothers. Ayes all. Motion carried.

Market Street request to update web page: Not approved at this time.

ECIA request for letter of support for submitting an EPA Revolving Loan Fund Grant application: Dee Cook motioned, Dee Taylor seconded to approve sending the letter of support. Ayes all. Motion carried.

Letter of resignation and request to use vacation/comp time prior to retirement date of January 31, 2018: Pam Cavey motioned, Dee Cook seconded to regretfully accept the resignation/retirement of Tom Albaugh and approved the use of the earned vacation and comp time. An exit interview will be set up and job description reviewed before posting.

Correspondence: None.

Set next meeting date: 12/11/17

Mayors Comments: None.

ADJOURN: There being no further business to come before the Council at this time, council member Dee Taylor motioned, Pam Cavey seconded, to adjourn the meeting at 9:00 p.m. Ayes all. Meeting adjourned.

ATTEST:

Linda K. Coppess, MMC

David L. Furry, Mayor

